

STAFF CITY HALL



City Administration Report

WARREN ESCOVY

AUGUST 25

BLANCO CITY COUNCIL

1

26' budget

- Tuesday August 12 Third Budget Workshop
3:00 pm



2

Blanco Comprehensive Plan Update

\$300,000 Resilient Communities grant awarded to the City of Blanco

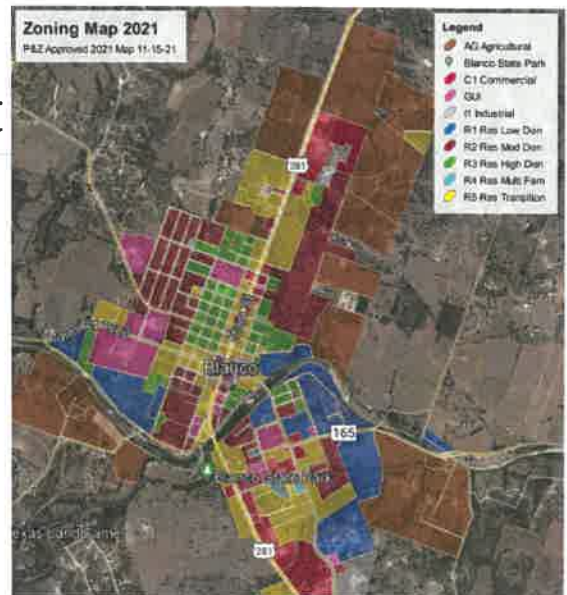
First RCP Key Stake Holder meeting



3

Uniform Development

- Re-write of the plan
- Look at the current zoning map



4

CIP Final Draft

- 5 year CIP plan



5



Thank you

WARREN ESCOVY

AUGUST 25

BLANCO CITY COUNCIL

6

**STAFF
POLICE
DEPARTMENT**



City of Blanco Police Department Chief's Monthly Report July 2025

Jerry Thornhill,
Chief of Police

Disclosure

Many data collection sources were utilized to compile the presented information to include Record Management System reporting and administrative logs. In our continued effort to report accurate and transparent numbers, the department discloses that the RMS system is continuously updated, and reports run at various times, sometimes producing different results. Care should be taken when comparing this monthly report to other data reports as different data collection methods and data sources may be used. The data provided is for informational use only.



BLANCO POLICE DEPARTMENT



Jerry Thornhill, B.A.S.
Chief of Police

437 Blanco Avenue
Blanco, Texas 78606

Office: (830) 833-4375
Fax: (830) 833-4975

Chief's Monthly Report — July 2025

Department News

The Blanco Police Department is dedicated to upholding the highest standards of professionalism by ensuring all officers meet and exceed mandated training requirements. We are actively working to complete all necessary in-service training to remain in full compliance with the Texas Commission on Law Enforcement (TCOLE) four-year training cycle, set to conclude on August 31, 2025.

Beyond required courses, our officers routinely engage in ongoing professional development and are encouraged to pursue specialized training to enhance their skills and support career growth. These efforts underscore our commitment to delivering exceptional public safety services by ensuring our personnel remain well-trained, capable, and prepared to meet the evolving needs of the Blanco community.

Community Events & Involvement

There were no major community events to report for the month of July, 2025, however community engagement and contact with the citizens remained a priority for the Officers and staff while in and about the community.

Staffing

The Blanco Police Department's staffing has been reduced by one following the departure of Corporal Jack Perkins, who has accepted a position with a former employer in Harris County, Texas. While we are saddened to see him leave, his decision was guided by personal and family considerations.

We extend our sincere gratitude for his service to the City of Blanco and wish him continued success in his future endeavors. May he remain safe and successful throughout his career in law enforcement.

Administrative Operations

○ **Chief Activities**

Chief Jerry Thornhill attended the 2025 Texas Police Chiefs Leadership Series (TPCLS) in San Antonio, where he completed an additional 40 hours of mandated in-service training in the areas of leadership and command as required by the Texas Commission on Law Enforcement (TCOLE). In addition, Lt. Griffin attended the Command Staff Leadership Series (CSLS) which is designed to develop leadership skills and to build effective programs, policies and initiatives in law enforcement agencies. Patterned after the Texas Police Chief Leadership Series, this program offers the same professional development opportunities provided to Texas Police Chiefs and allows for the continuity of operations among leaders of individual departments.

○ **Records Requests**







The Police Department received and fulfilled a total of 8 records requests in July 2025.

Department Statistics

Patrol Operations

Total Calls for Service	April 2025	+/- Previous Month
-In city	593	 6.6% Increase
-Out of city	9	 57.1% Decrease
Agency Assist	5	 25% Increase





It is important to note these statistics represent reported Calls for Service and not verified offenses or incidents

Traffic Stops	April 2025	+/- Previous Month
Total Vehicles Stopped	299	 9.11% Decrease
Resulting Citations	105	 94.4% Increase
Resulting Warnings	184	 33.1% Decrease
Arrests	April 2025	+/- Previous Month
On view	1	 66.6% Decrease
Warrants	1	 100% Increase
Motor Vehicle Collisions	4	 20.0% Decrease

Fleet Updates

Fleet IN COMMISSION	6	
Fleet IN REPAIR	1	182
Fleet OUT OF COMMISSION	2	171 & 181

Criminal Investigations Division

Number of Reports Taken	Total	+/- Previous Month
-resulting in offense report	9	 No Increase / Decrease
-resulting in informational/other report	20	 No Increase / Decrease
Offenses Filed		
-felony	1	 83.3% Decrease
-misdemeanor	1	 66.6% Decrease

Detailed Statistics

Total Traffic Stops: 299

Total Violations: 355

Traffic Violations by Type	Resulting in Citation	Resulting in Warning
Moving Violation	105	184
Non-Traffic Violation	0	2
School Zone Violation	0	0

**Some traffic stops resulted in multiple citations/warnings if the officer addressed more than one violation.*



BLANCO POLICE DEPARTMENT



Jerry Thornhill, B.A.S.
Chief of Police

437 Blanco Avenue
Blanco, Texas 78606

Office: (830) 833-4375
Fax: (830) 833-4975

Arrests Made by Month

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Adult	2	1	1	7	4	3	2					
Juvenile	0	0	0	0	0	0	0					
Total	2	1	1	7	4	3	2					

Calls for Service by Month

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total	258	249	238	398	486	577	593					

Offenses by Month

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total	4	4	7	14	9	8	9					

Motor Vehicle Collisions by Month

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total	6	6	2	7	2	5	4					

Miles Patrolled by Month

Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total	2079	2326	3925	4561	5505	6624	7580					

Monthly Mileage Statistics



June 2025: Citations Vs. Warnings



■ Citations ■ Warnings

Monthly Report of Incident by Incident Type

Call Type	No. of Calls
Unclassified	7
911 Accidental Dial	1
911 Hang Up	5
911 Open Line	6
Administrative	2
Alarm - Business	18
Alarm - Residential	4
Altered Mental Status	1
Animal Bite	1
Animal Complaint	1
ASSAULT	1
Assist Other Agency	4
Assist Public	9
Breathing Problems / Respiratory Distress	1
Burglary	2
Business Check	37
Civil	5
CP	78
Disturbance - Physical	1
Disturbance - Verbal	4
Electrical Hazard	1
Emotion Dist Person	2
Fireworks	1
Follow Up	4
Found Property	3
Fraud	1
Funeral Escort	1
Harassment	2
ILLEGAL DUMPING	1
Impersonation	1
Informational	2
Loose Livestock	1
Lost Property	1
Motorist Assist	10
MVA - Injury	1
MVA - Non Injury	7
MVA - Unknown Injury	6
Panic Alarm - Residential	1
Reckless Driver	19
Respiratory Arrest / Not Breathing	2
Special Assignment	1
Stolen Property	1
Suicidal Person	2
Suspicious Circumstance	1
Suspicious Person	8



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437 Blanco Avenue
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Suspicious Vehicle	3
Terroristic Threat	1
Theft	4
Traffic Hazard	8
Traffic Stop	307
Trespass	3
Warrant Service	1
Welfare Check	5
Totals	593

**Note, numbers reflect the incident type the call was dispatched as, not necessarily what the incident type and/or offense was determined to be. Additionally, some incidents required multiple incident codes and can be listed under many categories.*

Summary

In July 2025, the Blanco Police Department remained focused on professional development and training to maintain full compliance with the Texas Commission on Law Enforcement (TCOLE) four-year cycle, which ends August 31, 2025. Officers also pursued specialized training to further enhance their skills and leadership capacity. Chief Thornhill completed 40 hours of in-service training at the Texas Police Chiefs Leadership Series, while Lt. Griffin participated in the Command Staff Leadership Series, supporting long-term leadership development. The department received and processed eight records requests during the month.

Staffing was reduced by one due to the departure of Corporal Jack Perkins, who accepted a position in Harris County to address family priorities. While no major community events occurred, officers maintained active engagement with the public during patrols. Operational statistics showed an increase in total calls for service (593), a decrease in total traffic stops (299), and a notable rise in citations issued (105, up 94.4%).

Arrests remained low with one on-view and one warrant arrest. The Criminal Investigations Division handled 29 reports, with only two offenses filed (one felony, one misdemeanor).

Officers patrolled a total of 7,580 miles during the month of July, reflecting a continued proactive presence throughout the City of Blanco and surrounding service areas. This level of patrol activity demonstrates the department's commitment to visibility, crime deterrence, traffic enforcement, and community engagement. Regular and strategic patrol coverage plays a vital role in maintaining public safety, responding promptly to calls for service, and fostering trust between law enforcement and the community.

CONSENT AGENDA

ITEM #1

**REGULAR MEETING
OF THE GOVERNING BODY OF
THE CITY OF BLANCO**

**Meeting Minutes
July 8, 2025**

A regular meeting of the City Council, City of Blanco, Texas was held on July 8, 2025, at 6:00 pm at the Byars Building, 308 Pecan Street, Blanco, Texas.

The meeting was called to order at 6:00 pm by Mayor Cargill, followed by roll call announcing a quorum was present. The Invocation and the Pledge of Allegiance was led by David Mayer, Trinity Lutheran Church of Blanco. The Council members present: Mayor Cargill, Mayor Pro-Tem Moore and Council Members Mack-McClung, Thrailkill, Behrends, and Moses.

City staff present: Warren Escovy, City Administrator, Laurie Cassidy, City Secretary, Jose Martinez, Finance Director, and Lt. Chris Griffin.

Mayor Cargill made the following announcement:

- Boil water notice is in effect

Public Comments:

- Brandon Carlson spoke regarding Christmas lights and is interested in recreating what was done last year as well as work on implementation of a cool tree for next year.
- Jay Palmer spoke regarding his development and the TxDOT bypass route. Passing along information he has heard, two resolutions, outside the city limits and outside the ETJ. He has been told that they are not hearing a unanimous decision from the Council. He asked the Council to reconsider bringing this to a new vote.
- Amy Arnold spoke expressing her concerns regarding the boil water notice that was issued. She also provided the Mayor with a suggested public health and safety alert protocol checklist for use in the future.

Staff Presentations:

1. City Hall, Warren Escovy, City Administrator shared information on the boil water notice protocol. He then introduced Danny Maldonado with Inframark who updated the Council on the tank levels, letting them know they are all looking great.
2. Police Department, Lt. Christopher Griffin presented the June 2025 monthly report.

Consent Agenda: *The following items may be acted upon in one motion.* No separate discussion or action is necessary unless requested by the Mayor or a Council Member, in which those items will be pulled for separate consideration.

1. Approval of Minutes from the June 10, 2025, Regular Meeting.

A motion was made by Mayor Pro-Tem Moore to approve consent agenda item one as presented, seconded by Council Member Thrailkill all in favor, motion carried unanimously.

NEW BUSINESS: Consider, discuss, and take appropriate action on the following:

1. Consideration, Discussion, and Take Possible Action on Approval of Annual Financial Audit Report for Fiscal Year Ending September 30, 2024, by Crowe, LLP. Ben Cohen, Director of Audits, Crowe, LLP presented the audit to the Council. **A motion was made by Council Member Moses, to approve the annual financial audit report for fiscal year ending September 30, 2024 by Crowe, LLP, seconded by Council Member Mack-McClung, all in favor, motion carried unanimously.**
2. Consideration, Discussion, and Take Possible Action to Adopt/Reaffirm Resolution 2025-R-0xx Civil Rights Policies and Procedures, to include the HUD Section 3, for the US Department of Housing and Urban Development's Community Development Block Grant Mitigation (CDBG-MIT) Contract GLO Resilient Communities Program Grant #23-160-074-F019 (Langford Community Management Services). **A motion was made by Council Member Mack-McClung to approve Resolution 2025-R-0xx Civil Rights Policies and Procedures, to include the HUD Section 3, for the US Department of Housing and Urban Development's Community Development Block Grant Mitigation (CDBG-MIT) Contract GLO Resilient Communities Program Grant #23-160-074-F019, seconded by Mayor Pro-Tem Moore, all in favor, motion carried unanimously.**
3. Consideration, Discussion, and Take Possible Action to Revise the City's Water Conservation Plan and Drought Contingency Plan. The current plan was approved under Ordinance 2024-O-006. Jerry Hendricks with SPI presented PowerPoint Presentation and the Council discussed. Council Member Moses said he would like to see a monthly water loss report. **No Action Taken.**
4. Consideration, Discussion, and Take Possible Action on Approval of five Year Capital Improvement Plan (CIP). Warren Escovy, City Administrator introduced John S from SPI shared the Capital Improvement Plan and mentioned that the plan will need to be reviewed and approved at least once per year. The Council discussed. **A motion was made by Council Member Mack-McClung to approve the five year Capital Improvement Plan (CIP) with addition to improved sewer projects, seconded by Council Member Thrailkill, all in favor, motion carried unanimously.**
5. Consideration, Discussion and Take Possible Action to Reenter into a Memorandum of Understanding with Texas State University, The Meadows Center. The Council discussed. **A motion was made by Council Member Thrailkill to Reenter into a Memorandum of Understanding with Texas State University, The Meadows Center, seconded by Mayor Pro-Tem Moore, all in favor, motion carried unanimously.**
6. Consideration, Discussion, and Take Possible Action on Approval of Contract Extension between the City of Blanco and the Harbison's. **Item Tabled, No Action Taken.**
7. Consideration, Discussion and Take Possible Action on Approval of Water Service Agreement between the City of Blanco and Blanco RV & Storage LLC. The applicant has asked that this item be tabled at this time, **No Action Taken.**
8. Consideration, Discussion, and Take Possible Action on Approval of Contract between the City of Blanco and Randall Maltz Auction Services for all surplus City property. The Council discussed it and Tim Tuggey said he has reviewed the contract. **A motion was made by Council Member Mack-McClung to approve the contract between the City of Blanco and Randall Maltz Auction Services for all surplus City property, seconded by Mayor Pro-Tem Moore, all in favor, motion carried unanimously.**

9. Consideration and Discussion only (No Action) on approval of Ordinance 2025-O-00X Amendment to the TMRS Employee Contribution Rate from 7% to 8% and COLA. The Council Discussed the 8% employee contribution rate as well as COLA options. **No Action Taken.**
10. Consideration, Discussion, and Take Possible Action on cost of a new website design and maintenance. **A motion was made by Council Member Mack-McClung to put out an RFP, with Laurie Cassidy, City Secretary's input, seconded by Council Member Thrailkill, all in favor, motion carried unanimously.**
11. Consideration, Discussion, and Take Possible Action on Implementation of new Employee of the Month Recognition Program. Warren Escovy, City Administrator, shared plan and the Council discussed receiving feedback from other employees and the public getting to know the city employees. **A motion was made by Council Member Mack-McClung to approve facilitated and defined by the City Administrator, seconded by CM Moore, all in favor, motion carried unanimously. The first award goes to Selina Segovia, our new Utility Billing/Permitting Clerk.**

OLD BUSINESS: Consider, discuss, and take appropriate action on the following:

1. Consideration, Discussion and Take Possible Action on Certificate of Obligation Series 2024A Update on Use of Funds to include Action on Rock Wall Issue and on the Sewer Lines. All Series 2024A items, including the hydrants, have been completed with the exception of the Rock Wall and the Sewer Lines. City Administrator will provide pictures to the State Architectural Committee and come back to the Council next month with update. **No Action Taken.**

Closed regular meeting 8:22 pm and convened into executive session.

Executive Session in accordance with Texas Government Code: in accordance with the authority contained in the Texas Government Code, Sections 551.071, 551.072, and 551.074.

1. Texas Government Code Sections 551.071 (Consultation with City Attorney) and Section 1.05, Texas Disciplinary Rules of Professional Conduct; Consultation with City Attorney regarding Inframark Contract.
2. Texas Government Code Sections 551.071 (Consultation with City Attorney) and Section 1.05, Texas Disciplinary Rules of Professional Conduct; Consultation with City Attorney regarding Public Safety Update.

Closed executive session at 9:08 pm and convened into regular meeting.:

Adjournment:

A motion was made by Council Member Mack-McClung to adjourn the meeting, seconded by Mayor Pro-Tem Moore, all in favor.

The meeting was adjourned at 9:08 pm.

Candy Cargill, Mayor

ATTEST:

Laurie Cassidy, TRMC, CMC
City Secretary

These minutes were approved on the _____ day of _____, 2025.

CONSENT AGENDA

ITEM #2

**BUDGET WORKSHOP
OF THE GOVERNING BODY OF
THE CITY OF BLANCO**

**Meeting Minutes
July 29, 2025**

A budget workshop of the City Council, City of Blanco, Texas was held on July 29, 2025, at 3:00 pm at the Byars Building, 308 Pecan Street, Blanco, Texas.

The meeting was called to order at 3:01 pm by Mayor Cargill, followed by roll call announcing a quorum was present. The Opening Prayer was led by Mayor Cargill and the Pledge of Allegiance was led by Mayor Pro-Tem Moore. The Council members present: Mayor Cargill, Mayor Pro-Tem Moore and Council Members Mack-McClung, Thrailkill, and Moses. Council Member Behrends was absent (excused by Mayor Cargill).

City staff present: Warren Escovy, City Administrator, Laurie Cassidy, City Secretary, and Jose Martinez, Finance Director.

Mayor Cargill announced we are still at Stage 3 water restrictions, Blanco had a successful Market Days this past Saturday, and lastly there will be a fundraiser this coming Saturday, July 26, 2025 at the Henry Hotel to benefit the Kerr County flood victims.

Public Comments:

- Ken Welch spoke on behalf of the Transportation Committee (TPAC) requesting \$10,000 for two pole mounted, radar activated signs. He has discussed this with Chief Thornhill and representative from TxDOT, the most effective and economical way to slow down traffic on US 281. Secondly, he requested funds to support the Streetscape Committee as they move forward with construction drawings.

Budget Workshop

1. Budget Discussion Workshop #2, The Council Discussed– **No Action Taken**

The next Budget Workshop is scheduled for August 12, 2025 at 3:00 pm.

Adjournment:

A motion was made by Council Member Thrailkill to adjourn the meeting, seconded by Council Member Mack-McClung, all in favor.

The meeting was adjourned at 5:19 pm.

Respectfully submitted,

Candy Cargill, Mayor

ATTEST:

Laurie Cassidy, City Secretary

These minutes were approved on the _____ day of _____, 2025.

CONSENT AGENDA

ITEM #3



City of Blanco

P.O. Box 750 Blanco, Texas 78606
Office 830-833-4525 Fax 830-833-4121

STAFF REPORT: 8/12/25

DESCRIPTION: Revert back to Original Contract, with the addition to reduced fee at 30 hour

ANALYSIS:

Tim Tuggey Law was hired by City Council in December of 2021 right before the City Admin was hired the next month. The original fee was competitive for City attorney services at the time. Results of the PIRs that we sent to nearby town's have their City Attorney rates average rates at about \$210. (Johnson City, Bulverde, Granite Shoals, Marble Fall, Wimberley and Dripping Springs.

The background is that Tim was hired at \$200 an hour but the previous Mayor wanted to review options for either new attorney services or to reduce the fee of the current attorney. Council and Tim settled on a reduction in fees which were \$175 an hour and \$150 an hour above 30 hours for the month. The new adjustment would be \$200 and \$175 for any hours over 30 in a month which puts the hourly cost closer to \$190 an hour which would make his rate more comparable to nearby communities but still a bargain. Tim has agreed to kick any non critical requests or phone calls back to the City Admin and the Mayor which will help control costs. I support Tim's request to revert back to his original contract.

Tim's July invoice comes out to slightly below \$7,000 for work on both General fund and Enterprise issues (general city and utilities). With a combined budget of \$100,000 per year for attorney fees we stay under budget when the total bill is under \$8,500. The 12% increase in fees are being offset by less hours being billed and/or required.

FISCAL IMPACT: Should be minimal

RECOMMENDATION: Recommend reverting back to the original contract with the addition of reducing the fee to \$175 after 30 hours within that month.



City of Blanco

P.O. Box 750 Blanco, Texas 78606

Office 830-833-4525 Fax 830-833-4121

STAFF REPORT: 6-13-23

DESCRIPTION:

Request from the Mayor and Council Member Moses to go out for RFQ for City Attorney.

ANALYSIS:

In December of 2021 Council and attorney Tim Tuggey entered into an agreement for him to be Blanco's City Attorney. After an initial 6 month period the agreement would extend and additional year. This agreement is currently in place but it appears that it can be terminated by either party and any time. (council action would be required to terminate such contract).

Attorney Tim Tuggey base rate is \$200 and he has provided prompt and accurate services to all council members when requested. The basis that City Council should consider when determining whether going out for RFQ for a new attorney would be as follows:

1. Accuracy of information provided which would include promptness
2. Relationship with Council and Staff
3. Integrity, honesty, and a willingness to be helpful
4. Cost of services

Cities often go out for a Request of Qualifications because the qualifications is actually more critical than the cost. Once a candidate is selected then the City negotiates terms.

Administration would like you to consider three options:

1. Authorize City Admin to go out for RFQ for City Attorney Services.
2. Don't Authorize City Admin to go out for RFQ
3. Authorize City Admin to negotiate a new contract with the City Attorney lowering the base fee and looking at other cost savings. Authorize City Admin to approve and execute the new contract or understanding.

FISCAL IMPACT: RFQ or negotiation with Current attorney could result in a lower base charge

RECOMMENDATION: Review all three options and make a decision.

A motion was made by Mayor Pro-Tem Thrailkill to accept the Historic Commission recommendations, seconded by Council Member Moses, all in favor, motion carried unanimously.

8. Approval of CIAMAC Appointment to Fill Vacancy (Mayor Pro-Tem Thrailkill). Mayor Pro-Tem Thrailkill explained that we lost member Heinz Roesch who was the representative from the Planning & Zoning Commission therefore he is recommending his replacement from P&Z be Brandon Carlson, who is a valued member of the business community. **A motion was made by Mayor Pro-Tem Thrailkill to ratify the list of CIAMAC committee members to include Brandon Carlson, seconded by Council Member McClellan, motion carried 4-1 with Council Member Moses opposed.**
9. Consideration, Discussion, and Take Possible Action on Authorization of City Administrator to go out for RFQ for City Attorney. Warren Escovy, City Administrator explained Council entered into agreement with current attorney Tuggey in December 2021. His current base rate is \$200 per hour. The basis that Council should consider when determining whether to go out for RFQ for a new attorney would be as follows: 1) accuracy of information provided which would include promptness, 2) relationship with council and staff, 3) integrity, honesty, and willingness to be helpful, and 4) cost of services. The administration recommends Council review the following three options and make a decision. 1) authorize city administrator to go out for RFQ for city attorney services, 2) don't authorize city administrator to go out for RFQ, or 3) authorize city administrator to negotiate a new contract with the city attorney lowering the base fee and looking at other cost savings. Council discussed the three options in detail. **A motion was made by Mayor Pro-Tem Thrailkill to Not go out for RFQ for City Attorney, but to empower the City Administrator to reevaluate the City Attorney's fees and report back to council, seconded by Council Member McClellan, motion carried 4-1 with Council Member Moses opposed.**
10. Consideration, Discussion, and Take Possible Action on Authorization of City Administrator to go out for RFQ for IT Services. Warren Escovy, City Administrator, spoke, saying our IT services are adequate but by going out for RFQ we could look at ways to improve service, lower costs and provide better value for IT services. Staff recommends that the Council authorize the City Administrator to go out for RFQ for computer maintenance, server maintenance and IT support services. **A motion was made by Council Member Moses to authorize the City Administrator to go out for RFQ for IT Services, seconded by Council Member Swinson, all in favor, motion carried unanimously.**
11. Consideration, Discussion, and Take Possible Action on Amending Signer Dual Authorization between the City of Blanco and Texas Regional Bank. (Warren Escovy, City Administrator). Mayor Arnold shared that during the paperwork transition process for new signers it was discovered that we need to establish some better safeguards with our bank accounts. Any signer can currently withdraw any amount of money from current accounts. Past council/staff updates were not made by the bank. Sasha Ricks, Finance Director spoke with our bank regarding a couple of ways in which we can resolve these issues. The first option is to utilize Positive Pay to authorize check verification. There is no additional fee for this service. This involves finance sending a list of authorized payments to the bank that they can cross reference to clear each check written. Second option is a dual signer agreement, note on bank to notify bank management and city if someone tries to do a single signer transaction or transfer.



Laurie Cassidy <citysec@cityofblancotx.gov>

Legal Billing

2 messages

Tim Tuggey <tnt@timtuggeylaw.com>

Mon, Jul 10, 2023 at 10:17 AM

To: Sasha Ricks <finance@cityofblancotx.gov>

Cc: Warren Escovy <cityadmin@cityofblancotx.gov>, Laurie Cassidy <citysec@cityofblancotx.gov>

Sasha:

As we have discussed, this email is to confirm my new billing situation at some reduced rates. As you know, I bill separately for Water/Sewer, and then General matters for work I perform for the City.

Starting with this last set of invoices covering work performed in June 2023, and to reflect a reduction in my billing rates, I will be billing my first 35 hours of work each month at 175/hr (instead of \$200/hr per the existing contract). Additionally, if I have worked and bill more than 35 total hours in a month (Water and General combined), I will bill the overage hours in excess of 35 hours at the further reduced rate of \$150/hr, and reflect that reduction as an adjustment credit of \$25/hr to my General invoice. To be consistent, I will always apply any adjustment to the General invoice, not the Water/Sewer invoice.

This process and adjustment is currently reflected in my latest invoices.

Please let me know if you have any questions.

Tim

Tim Tuggey Law

Email: tnt@timtuggeylaw.com

TIM TUGGEY LAW
2904 BARTON SKYWAY, No. 20-356
AUSTIN, TEXAS 78746
EMAIL: TNT@TIMTUGGEYLAW.COM
PH: 512-800-9925

December 7, 2021

City of Blanco
300 Pecan St.
Blanco, Texas 78606
Attn: City Council

Re: City Attorney Engagement Agreement

Ladies & Gentlemen:

- This letter agreement sets forth the standard terms of our engagement as your attorney. Unless modified in writing by mutual agreement, these terms will be an integral part of my agreement with you. Therefore, please review this agreement carefully and contact me promptly if you have any questions. Please retain this agreement in your file.

Identity of Client. We will be representing the interests of the City of Blanco, Texas, its officials and employees and any other entity or agency of the City of Blanco ("Client"), as directed by the City Council or its designees.

Attorneys. Tim Tuggey Law is engaged by you as your attorney, and I, Tim Tuggey, will be the partner who will coordinate and supervise the services we perform on your behalf. We routinely delegate selected responsibilities to other persons in or affiliated with our Firm when, because of special expertise, time availability or other reasons, they are in a better position to carry them out. In addition, we will try, where feasible and appropriate, to delegate tasks to persons who can properly perform them at the least cost to you.

Scope of Work. This engagement agreement is to provide the City of Blanco with those legal services that are specifically assigned by the Client. I will only undertake legal services at the Client's specific direction and within the scope assigned by the Client. I will act on your behalf to the best of my ability. Any expressions on my part concerning the outcome of your legal matters are expressions of my best professional judgment but are not guarantees. Such opinions are necessarily limited by my knowledge of the facts and are based on the state of the law at the time they are expressed. I cannot guarantee the success of any given matter, but I will strive to represent your interests professionally and efficiently.

Fees for Legal Services. My charges for professional services are customarily based on the time devoted to the matter, the novelty and difficulty of the questions presented, the requisite experience, reputation and skill required to deal with those questions, time limitations imposed by the circumstances, the amount involved, and the results obtained. I may adjust these rates annually, increasing them to reflect experience, expertise, and current economic conditions. I will notify you in writing if this fee structure is modified. The initial agreed billing rates for my time is \$200.00 per hour. I do not charge for travel time to Blanco, Texas.

Other Charges. All out-of-pocket expenses (such as copying charges, travel expenses, messenger expenses, filing and other court costs, and the like) incurred by me in connection with my representation of you will be billed to you as a separate item on your statement.

Billing Procedures and Terms of Payment. My billing period begins on the first day of the month and ends on the last day of the same month. I will render monthly invoices to you for legal services and expenses (as described in Exhibit "A"). Each invoice is due upon receipt, must be paid in U.S. Dollars, and is considered delinquent if not paid in full on or before the end of the month in which it is issued. Payment must be made to Tim Tuggey at 2904 Barton Skyway, No. 20-356, Austin, TX 78746. I will include all information reasonably requested by you on all invoices and will reference any purchase order number provided by you. Payment and interest, if any, will comply with the Prompt Payment Act (Texas Government Code Chapter 2251), if applicable, for any final invoices. If you have any question or disagreement about any invoice that I submit to you for payment, please contact me at your earliest convenience so that we can resolve any problems without delay. Typically, such questions or disagreements can be resolved to the satisfaction of both sides with little inconvenience or formality.

Term & Termination of Services. This engagement is for an initial six-month period, at which time the City Council will review the performance and relationship. Unless the engagement is then terminated, the agreement will be automatically renewed for one-year periods following the initial six-month period, unless terminated by either party. Otherwise, both you and I have the right at any time to terminate the contractual legal representation upon written notice to each other. If you terminate our agreement, I will immediately cease to render additional services. I reserve the right to discontinue work on pending matters or terminate our attorney-client relationship with you at any time that payment of your account becomes delinquent, subject to Court approval if necessary. If you fail to follow my advice and counsel, or otherwise fail to cooperate reasonably with me, I reserve the right to withdraw from representing you upon short notice, regardless of the status of your matter. No termination, whether by you or by me, will relieve you of the obligation to pay fees and expenses incurred prior to such termination.

Retention of Documents. Although I generally attempt to retain copies of most documents in the possession of this Firm related to the matter(s) assigned, for a reasonable time, I am not obligated to do so indefinitely, and I hereby expressly disclaim any responsibility or liability for failure to do

so. I generally attempt to furnish copies of all documents and significant correspondence to you at the time they are created or received, and you agree to retain all originals and copies of documents you desire among your own files for future reference. This document serves as notice to you that I will destroy such materials in accordance with the Firm's record retention policy, as described herein, which may be amended from time to time and a copy of which will be provided at your request. It is my policy to destroy all copies, whether in paper or electronic form, of materials in connection with the representation four (4) years after the completion of my work relating to this engagement or the completion of a particular project under this engagement, unless and to the extent an exception recognized in my document retention policy or other legal requirement applies to some or all the subject materials and requires retention for a longer period of time. Tim Tuggey Law also reserves the discretion to retain its records of pertinent documents relating to its ongoing representation of a client, e.g., in a general counsel capacity. If you would like to obtain copies of materials in the Firm's possession related to this matter prior to the scheduled destruction of the materials, please notify the Firm. Because you will have been furnished with copies of all relevant materials contained in our files during the course of the active phase of our representation, if you later ask me to retrieve and deliver materials contained in a file that has been closed, you agree that I will be entitled to be paid a reasonable charge for the cost of retrieving the file, and identifying, reproducing, and delivering the requested materials to you.

Fee Estimates. Upon request, I may estimate the amount of fees and costs likely to be incurred in connection with a matter. I will do my best to estimate fees and expenses for each matter, when asked to do so. However, an estimate is just that: the fees and expenses required are ultimately a function of many conditions over which I have little to no control, especially in litigation or negotiation situations where the extent of necessary legal services may depend to a significant degree upon the tactics of the opposition. Unless otherwise agreed in writing with respect to a specific matter, all estimates made by me will be subject to your agreement and understanding that such estimates do not constitute maximum or fixed-fee quotations and that the ultimate cost is frequently more or less than the amount estimated.

Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, United States of America, without giving effect to its choice of law provisions. Venue of any case or controversy arising pursuant to this Agreement will be exclusively in Blanco County, Texas, United States of America.

Standards of Professionalism and Attorney Complaint Information. Pursuant to rules promulgated by the Texas Supreme Court and the State Bar of Texas, I hereby advise you that the State Bar of Texas investigates and prosecutes complaints of professional misconduct against attorneys licensed in the State of Texas. Information on the grievance procedure is available from the State Bar of Texas, and any questions you have about the disciplinary process should be

addressed to the Office of the General Counsel of the State Bar of Texas, which you may call toll free at 1-800-932-1900.

Questions. If you have any questions from time to time about any aspect of our arrangements, please feel free to raise those questions. We want to proceed in our work for you with your clear and satisfactory understanding about every aspect of our billing and payment policies, and we encourage an open and frank discussion of any or all the matters addressed in this agreement.

Acceptance of Terms. If this arrangement is acceptable to the City of Blanco, Texas, please sign and return a duplicate original of this agreement to us at your earliest convenience. We truly appreciate the opportunity to be of service to you and look forward to working with you in a mutually beneficial relationship.

Sincerely,



Tim Tuggey
Tim Tuggey Law

AGREED AND ACCEPTED:

City of Blanco

By: Rachel Lumpsee

Title: Mayor

Effective Date: December 7, 2021

Exhibit A - Expenses

The law firm incurs expenses on behalf of clients only when required by the legal needs of the clients. Some cases or matters may require extensive use consultants or of outside copy facilities, and other cases may not be so intensive. Standard services handled within the firm are not charged, and client specific expenses are billed to the client needing those services. An explanation of the billing structure is as follows:

Administrative Expenses Fee

A 3% administrative expense fee may be added to each monthly invoice to cover all routine standard expenses (i.e., in-office copies and printing, first-class mailings, telephone, facsimile, local mileage, software and legal research service costs, etc.). All non-routine out-of-pocket expenses (i.e. out-of-office copying charges, travel expenses outside the Austin Metropolitan Service Area or otherwise exempted, messenger expenses, court filing costs and other court costs, any expert fees and expenses and the like) incurred by me in connection with my representation of you will be either set up to be paid directly by you or billed to you as a separate item on your statement at actual cost, with no handling or mark-up fee.

Not Charged

Secretarial and word processing time, file setup expenses, file storage expenses, local or ordinary long- distance charges, fax charges and computerized legal research data charges, unless agreed to in advance in extraordinary circumstances.

Delivery Services

Outside delivery services are used for pickup and delivery of documents to the client as well as to courts, agencies, and opposing parties. Outside delivery fees are charged to the client at the rate charged to the law firm. Overnight delivery services are also charged at the rate charged to the law firm.

Postage

My postal equipment calculates exact U.S. postage for all sizes and weights of posted material. The rate charged for postage is the same as the amount affixed to the material that is mailed. I will not charge clients for postage on routine correspondence; however, the cost of large-volume mail, or other additional mail services will be charged to the client.

Copies and Prints

If savings can be realized within the required time frame by sending copy jobs to subcontractors, the firm uses only qualified legal services copiers and the cost charged to the client is the same as the amount billed to the firm.

Travel

Attorney and other timekeeper time spent traveling on behalf of a client is not billed to the client; subject to any special arrangement provided in the engagement agreement, if any. Hotel, meals, local transportation, air fare and similar expenses are charged based on receipts and travel expenses submitted by the employee. Documentation is available to the client if requested.

Other Expenses

Expenses incurred with outside providers in connection with the client's legal services will be paid by the client directly to the outside provider unless specifically arranged in advance. If the firm agrees to pay outside providers, the cost charged to the client is the same as the amount billed to the firm. Examples of such charges include court reporter fees, filing fees, newspaper charges for publication notices, expert witness fees, consultants and other similar expenses. In the event the costs are determined to be substantial, a special expense trust account shall be established at the firm in the Client's name to maintain funds to pay such expenses.

NEW BUSINESS

ITEM #1



City of Blanco

P.O. Box 750 Blanco, Texas 78606
Office 830-833-4525 Fax 830-833-4121

STAFF REPORT: 8-12-25

DESCRIPTION: Request to allow two on-street parking spaces on Pecan Street in the Historic District

ANALYSIS: There will be two requests from Rebecca Lightfoot Oshea on behalf of her client Edward Jones.

1. Request for the City to allow two on-street parking spaces to be converted to one ADA accessible space where there is a ramp.
2. A separate request to Historic Preservation Commission (HPC) for a Certificate of Appropriateness to allow for changes to the exterior of building and anything related to the parking and/or railings and signage.

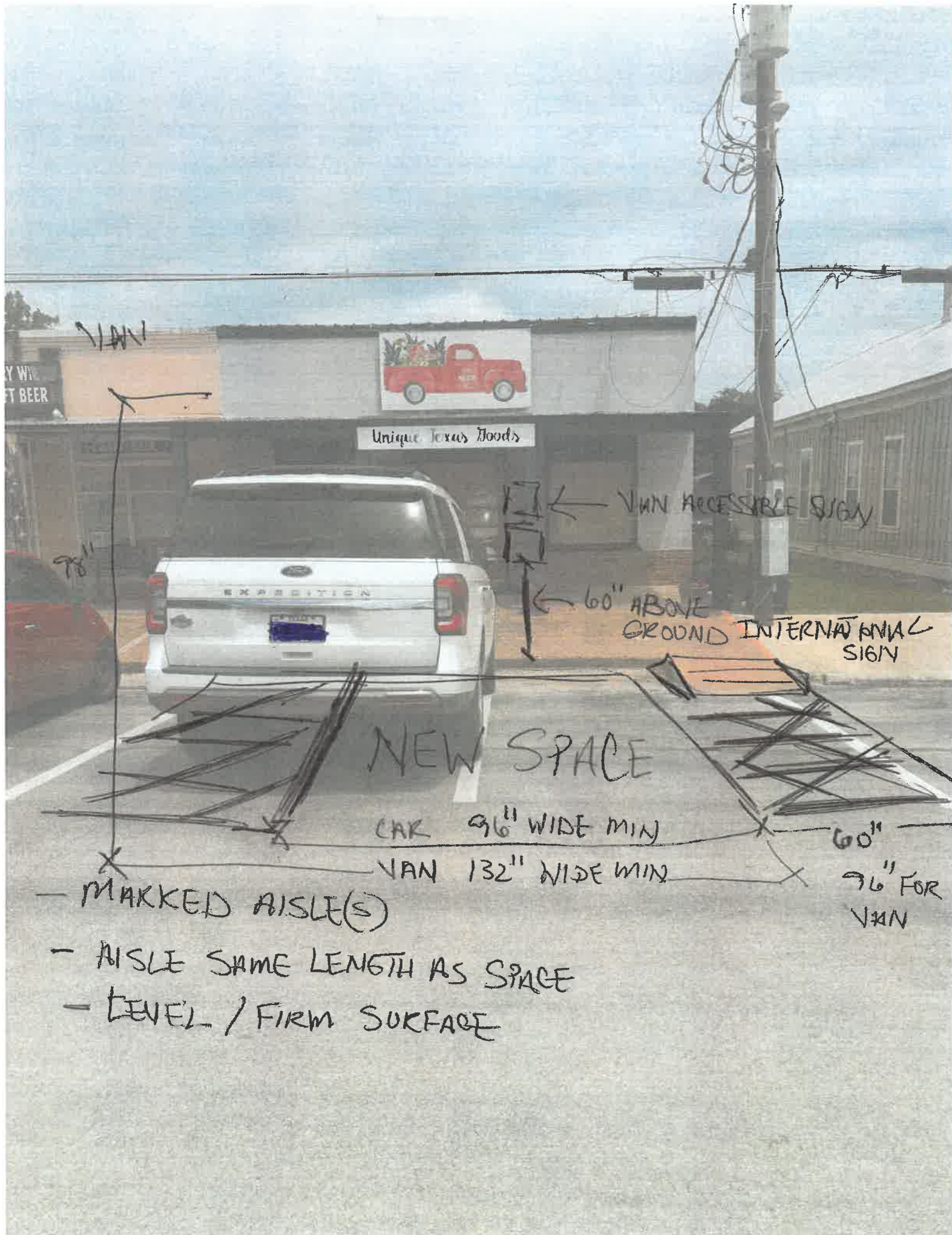
Edward Jones is a financial services provider with national reach with focus on personal wealth and investment strategies. They will have an office in downtown Blanco at the former "You Need it" store. The company requires that their store has a legal ADA parking space. Because of where the current ramp is (and with the sizing requirements of a van) two parking spaces will be needed to outfit an ADA accessible space.

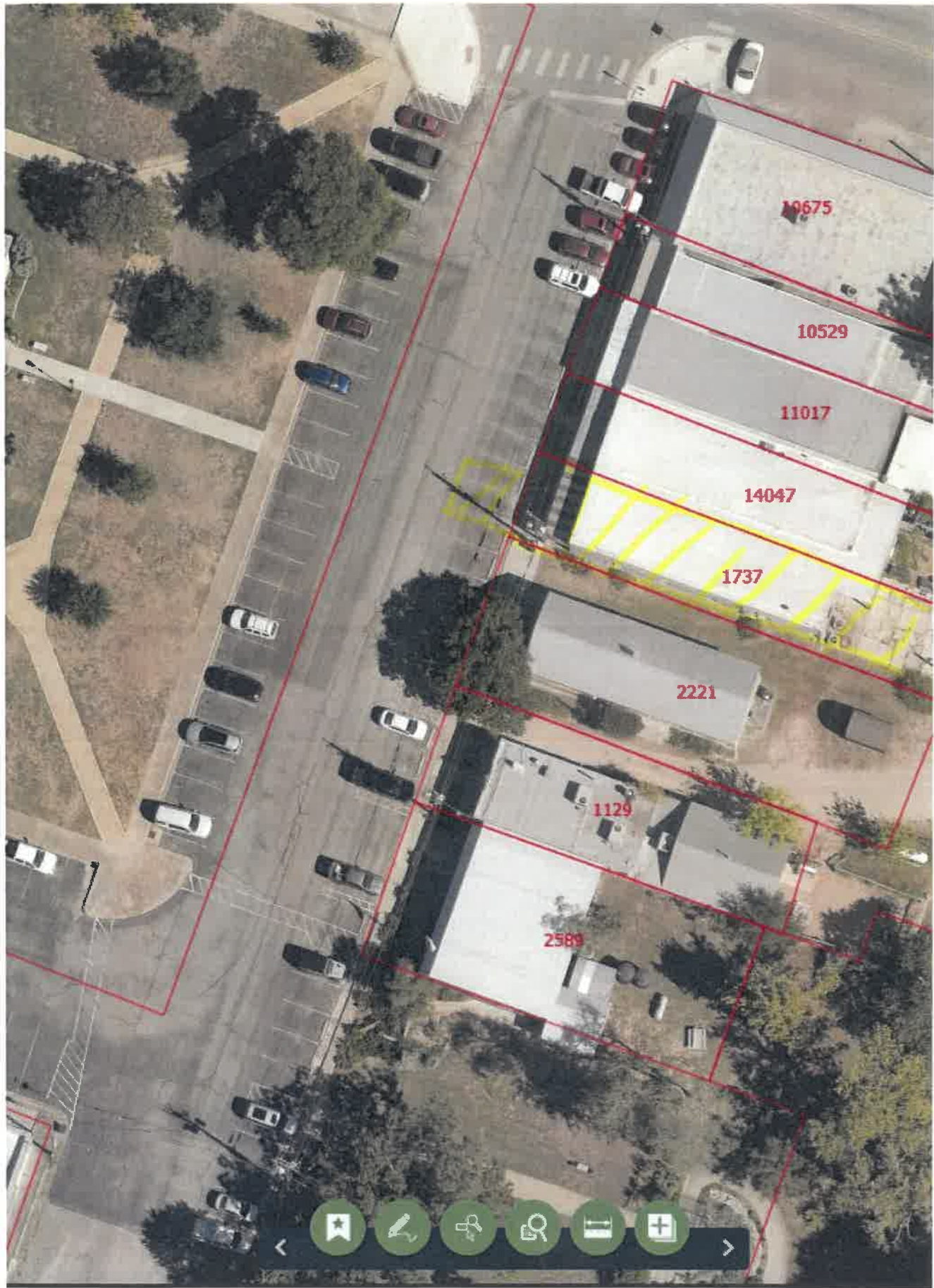
The City needs to grant the applicant the two on-street spaces as it is on public ROW. The applicant will be responsible to restripe, sign, and provide plans on how to create these spaces. They will also need to construct whatever is needed for the ADA space.

Applicant will also be responsible to get a Certificate of Appropriateness from HPC where they will focus more on aesthetics than the actual two spaces.

FISCAL IMPACT:

RECOMMENDATION: Staff Recommends that Council approve the request for two parking spaces to create an ADA accessible parking space.





19675

10529

11017

14047

1737

2221

1129

2589



Warren Escovy <cityadmin@cityofblancotx.gov>

(no subject)

25 messages

Rebecca Lightfoot O'Shea <rebecca.oshea@rlorealty.co>

Mon, Jan 13, 2025 at 5:02 PM

To: "cityadmin@cityofblancotx.gov" <cityadmin@cityofblancotx.gov>, Amy Bauersachs/USA <amy.bauersachs@cushwake.com>, Heather Dickens <expheatherd@gmail.com>

Warren,
Thank you for your time today. Below are the surveyor's notes.
Rebecca

I've copied the tenant's realtor and our contact for the tenant on this email.

Exterior ADA Concerns:

- Needs ADA parking spaces, has none
- Has curb ramp at front entry parking lot
 - Needs flared sides.
 - Lower landing ends inside a parking space. Needs to end inside an access lane(non-parking space) Pic#557
- Entry door threshold and step up to door
 - Step up at entry door- Non-compliant currently at 2.75" Pic #585-592
 - Threshold at entry door after step non-compliant, currently at 1". Pic #579

--

[Info About Brokerage Services ~ Consumer Protection Notice](#)



- Ramp run to not exceed 1:12 (4.76 degrees) slope.
- Ramp run to not exceed 30" rise.
- Install minimum size landing at the top and bottom of ramp, landing to not exceed 1:48 (1.19 degrees) slope in all directions.
- Install ADA Handrails with the top of the handrail surface between 34"-48" and the diameter of the gripping surface between 1-1/4" and 1-1/2". Ensure the gripping surface of the handrail extends all the way around its cross-section: up to 20% of the handrail length may be obstructed by brackets or balusters.

Landing Requirements

- The size of the landings are the width of the ramp by 60" min, or if a full turn, min 60"x 60".
- Lower landing width of the ramp by 60" D. Same with upper landing unless upper landing is also a door maneuvering space – then it needs to be the size of the door maneuvering clearance so again, 60"x 60" is a safe bet.

ADA Parking Space Requirements

- Minimum 96" W and long enough for a full-size van, and located next to the accessible path (access aisle - min. 48"W, 60" preferred, curb ramp, etc.)
- Please refer to the below link that will direct you to the US Access Board website – specifically Chapter 4 which covers accessible routes; entrances, doors and gates; ramps and curb ramps; elevators and platform lifts; and accessible means of egress.

<https://www.access-board.gov/ada/guides/chapter-5-parking/>

Thank you,

Amy Bauersachs | Leasing Manager

On behalf of **Edward Jones Branch Real Estate**

12555 Manchester Road | St. Louis, MO 63133

314-896-4624 Direct | 855-219-9103 Fax | amy.bauersachs@cushwake.com

From: Warren Escovy <cityadmin@cityofblancotx.gov>

Sent: Wednesday, January 29, 2025 10:17 AM

To: Amy Bauersachs/USA <Amy.Bauersachs@cushwake.com>

Cc: Rebecca Lightfoot O'Shea <rebecca.oshea@rlorealty.co>; Heather Dickens <expheatherd@gmail.com>

Subject: Re: Re:

NEW BUSINESS

ITEM #2



Glenn Hegar

**Texas Comptroller of
Public Accounts**

MUNICIPAL SALES AND USE TAX FOR STREET MAINTENANCE

Many Texas cities do not have the funds necessary to repair existing streets and sidewalks. The Tax Code authorizes cities to impose a special sales tax to fund maintenance of this important mobility infrastructure.

WHO IS ELIGIBLE?

Cities may impose the tax if the new combined local sales tax rate will not exceed 2 percent.

[Refer to Tax Code, Sect. 327.003(b).]

ELECTION IS REQUIRED

A city's voters must approve the additional sales tax. The city's governing body must adopt an ordinance calling for an election to be held on one of the two uniform election dates:

- the first Saturday in May; or
- the first Tuesday after the first Monday in November.

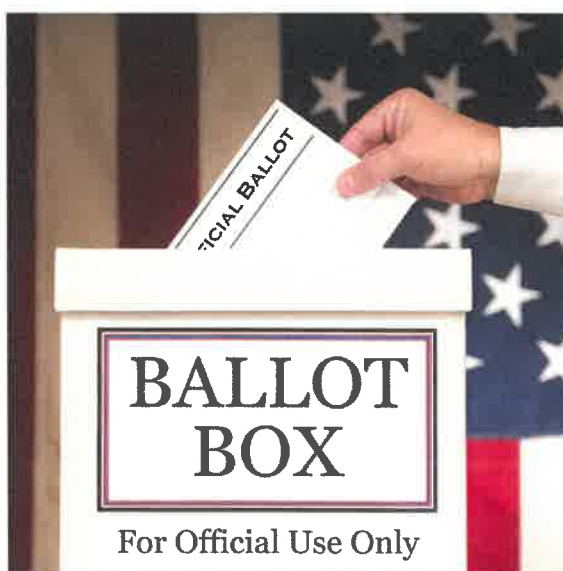
For guidance on the timing of elections, please contact the Secretary of State at 512-463-5650 or toll free at 800-252-8683. Additional information is available on the [Secretary of State's website](#).

BALLOT LANGUAGE

At the election to adopt the additional tax, a ballot must allow voters the choice of voting for or against the proposition. Following is the required ballot language:

"The adoption of a local sales and use tax in (name of municipality) at the rate of (insert appropriate rate) to provide revenue for maintenance and repair of municipal streets."

[Refer to Tax Code, Sect. 327.006(b).]



For sales tax elections called by the governing body, a municipality may combine measures to lower or repeal any dedicated or special purpose municipal sales tax into a single ballot proposition, and at the same time raise or adopt any other dedicated special purpose municipal sales tax. A combined sales tax proposition would have to contain substantially the same language as that required for lowering, repealing, raising or adopting each tax as appropriate. If a combined sales tax proposition were defeated, there would be no effect on existing sales taxes.

[Refer to Tax Code, Sect. 321.109.]

The tax may be used
to **repair existing
streets**, but
**not build new
streets.**

FOR MORE INFORMATION,
VISIT OUR WEBSITE
Comptroller.Texas.Gov

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econ.dev@cpa.texas.gov

MUNICIPAL SALES AND USE TAX FOR STREET MAINTENANCE

**Street
maintenance tax
funds** may be spent
on municipal streets
including sidewalks.

ELECTION RESULTS

If the election is successful, within 10 days of the election the city must declare the results of the election by resolution or an ordinance entered in its minutes of proceedings. The resolution or ordinance must include statements showing:

- the date the election was held;
- the wording of the proposition;
- the total number of votes cast for and against the proposition; and
- the number of votes by which the proposition passed.

[Refer to **Tax Code, Sect. 321.405.**]

If the voters of a municipality adopt the street maintenance sales tax at an election held on the same date that another political subdivision adopts a sales and use tax or approves the increase in the rate of its sales and use tax, the combined rate of all sales and use taxes must not exceed 2 percent at any location in the municipality. If the combined rate exceeds 2 percent at any location in the municipality, the election to adopt a street maintenance sales tax will have no effect.

[Refer to **Tax Code, Sect. 327.003(c).**]

EFFECTIVE DATE

The tax will become effective on the first day of the first calendar quarter after one complete calendar quarter passes from the date the Comptroller receives the city's notice that voters have approved the tax.

[Refer to **Tax Code, Sect. 327.005.**]

For example, if voters approve the tax in an election held in May and the city sends the election results to the Revenue Accounting, Tax Allocation Section of the Comptroller's office by the end of June, the tax would take

effect on Oct. 1. The city would begin receiving revenue from the Comptroller beginning with the December sales tax allocation.

ADMINISTRATION OF THE TAX

The city should account for street maintenance sales tax funds separately from other revenues.

USE OF THE STREET MAINTENANCE SALES TAX

Funds may be used only to maintain and repair municipal streets and sidewalks that existed on the date of the election to adopt the tax. It may not be used to build new streets.

[Refer to **Tax Code, Sect. 327.008.**]

WHAT ARE "MUNICIPAL" STREETS?

A "municipal street" includes the entire width of a way (including sidewalks) held by a municipality in fee or by easement or dedication that has a part open for public use for vehicular travel. The term does not include a designated state or federal highway or road or a designated county road.

[Refer to **Tax Code, Sect. 327.001.**]

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EXPIRATION AND REAUTHORIZATION OF THE TAX

For most cities, the street maintenance sales tax expires four years after it takes effect unless the city's voters authorize it to continue in an election held for that purpose. The election to reauthorize the tax must be held on one of the two uniform election dates noted previously. The ballot proposition language should permit voting for or against the following proposition:

"The reauthorization of the local sales and use tax in (name of municipality) at the rate of (insert appropriate rate) to continue providing revenue for maintenance and repair of municipal streets."

The municipality must notify the Comptroller of the scheduled expiration not later than the 10th day after the municipality determines that the tax will expire.

[Refer to Tax Code, Sect. 327.007.]



If an election to reauthorize the tax is not held before the tax expires or if votes cast in an election to reauthorize the tax do not favor reauthorization, the municipality may not call an election to authorize a new tax under this chapter before the first anniversary of the date on which the tax expired.

[Refer to Tax Code, Sect. 327.007.]

NEED MORE INFORMATION?

For more information about the street maintenance sales tax, call the Comptroller's Data Analysis and Transparency Division at 844-519-5672.

The **tax expires four years after it takes effect** unless voters authorize its extension.

FOR MORE INFORMATION,
VISIT OUR WEBSITE
Comptroller.Texas.Gov

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Glenn Hegar
Texas Comptroller of Public Accounts

This publication is intended as a general guide and not as a comprehensive resource on the subjects covered. It is not a substitute for legal advice.

WE'RE HERE TO HELP!

If you have questions or need information, contact us:

For more information, visit our website
Comptroller.Texas.Gov

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Texas Comptroller of Public Accounts
111 East 17th Street
Austin, Texas 78711-1440



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Act, this document may be requested in alternative
formats by calling the appropriate toll-free number
listed or by sending a fax to 512-475-0900.

800-252-5555

911 Emergency Service/
Equalization Surcharge
Automotive Oil Fee
Battery Fee
Boat and Boat Motor Sales Tax
Customs Broker
Mixed Beverage Taxes
Off-Road, Heavy-Duty Diesel
Equipment Surcharge
Oyster Fee
Sales and Use Taxes

800-531-5441

Cement Tax
Inheritance Tax
Local Revenue
Miscellaneous Gross
Receipts Taxes
Oil Well Servicing Tax
Sulphur Tax

800-442-4353

WebFile Help

800-252-1381

Bank Franchise
Franchise Tax

800-252-7875

Spanish

800-531-1441

Fax on Demand (Most frequently request-
ed Sales and Franchise tax forms)

800-252-1382

Clean Vehicle Incentive Program
Manufactured Housing Tax
Motor Vehicle Sales Surcharge,
Rental and Seller Financed Sales Tax
Motor Vehicle Registration Surcharge

800-252-1383

Fuels Tax
IFTA
LG Decals
Petroleum Products Delivery Fee
School Fund Benefit Fee

800-252-1384

Coastal Protection
Crude Oil Production Tax
Natural Gas Production Tax

800-252-1387

Insurance Tax

800-252-1385

Coin-Operated Machines Tax
Hotel Occupancy Tax

800-252-1386

Account Status
Officer and Director Information

800-862-2260

Cigarette and Tobacco

888-4-FILING (888-434-5464)

TELEFILE: To File by Phone

800-252-1389

GETPUB: To Order Forms and Publica-
tions

800-654-FIND (800-654-3463)

Treasury Find

800-321-2274

Unclaimed Property Claimants
Unclaimed Property Holders
Unclaimed Property Name Searches
512-463-3120 in Austin

877-44RATE4 (877-447-2834)

Interest Rate



Glenn Hegar

**Texas Comptroller of
Public Accounts**

USING SALES TAX TO REDUCE THE PROPERTY TAX RATE

Texas cities, counties and hospital districts have the option to reduce property taxes by imposing a sales and use tax.

Although this tax is sometimes called “the sales tax to reduce the property tax rate,” state statutes refer to it as “the additional municipal sales and use tax” for cities, the “county sales and use tax” for counties and the “hospital district sales and use tax” for hospital districts.

[Refer to **Health and Safety Code, Sect. 285.061**, and **Tax Code, Sect. 321.101, 323.101.**]

ELIGIBILITY

CITIES

A city is eligible to adopt the tax if it is not within the boundaries of a regional transportation or rapid transit authority, does not impose a sales tax to fund a municipal transit department, and the new combined local sales tax rate would not exceed two percent at any location within the city.

Cities within the boundaries of the following metropolitan transit authorities (MTAs), regional transit authority (RTAs), and city transit departments (CTDs) are generally excluded from enacting the tax:

- Austin MTA, Corpus Christi MTA, Houston MTA and San Antonio MTA;
- Dallas RTA and Fort Worth MTA; and
- El Paso CTD and Laredo CTD.

[Refer to **Tax Code, Sect. 321.101**, and **Transportation Code, Chapters 451-453.**]



COUNTIES

A county is eligible to adopt the tax if the new combined local sales tax rate would not exceed 2 percent at any location within the county, and no part of the county is located within the boundaries of a rapid transit or regional transportation authority. An authority is not considered part of a county if fewer than 250 people are residents of both the county and the authority.

[Refer to **Tax Code, 323.101**, and **Transportation Code, Chapters 451-452.**]

HOSPITAL DISTRICTS

A hospital district authorized to impose a property tax is eligible to adopt the sales and use tax to lower the district's property taxes if the new combined rate of all local sales taxes would not exceed 2 percent at any location within the district.

[Refer to **Health and Safety Code, Sect. 285.061(a).**]

Additional sales and use tax can be enacted if a community's total local sales tax rate will not exceed 2 percent.

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Comptroller.Texas.Gov**

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USING SALES TAX TO REDUCE THE PROPERTY TAX RATE

Within 10 days after an election, the governing body must enter the resolution or the ordinance declaring the results into the minutes of a meeting held for that purpose.

FOR MORE INFORMATION,
VISIT OUR WEBSITE
Comptroller.Texas.Gov

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TAX RATE

CITIES

Voters may adopt a tax rate of up to 2 percent in increments of 0.125 percent. Increases or reductions in the tax rate also must be in increments of 0.125 percent.

[Refer to [Tax Code, Sect. 321.103.](#)]

COUNTIES

Voters may adopt the sales and use tax at a rate of 0.5 percent. If a county has no incorporated cities, the county tax rate must be 1 percent.

[Refer to [Tax Code, Sect. 323.103.](#)]

HOSPITAL DISTRICTS

Voters may adopt or change the tax in increments of 0.125 percent to a maximum of 2 percent, as long as the combined local sales tax rate would not exceed 2 percent at any location within the district.

[Refer to [Health and Safety Code, Sect. 285.061\(a\), \(c\).](#)]

CALLING ELECTIONS

The governing body of an eligible city, county or hospital district may call for an election in two ways:

- by majority vote of the governing body; or
- by petition of qualified voters equal to at least five percent of the number of registered voters.

COMBINED BALLOT PROPOSITION

A city may use a combined ballot proposition to lower or to repeal any municipal sales tax, including the additional sales tax for property tax relief; and by the same proposition raise or adopt any other municipal sales tax.

A combined sales tax proposition under this section shall contain substantially the same language, if any, required by law for the lowering, repealing, raising, or adopting each tax as appropriate.

A negative vote on a combined sales tax proposition under this section shall have no effect on either the sales tax to be lowered or repealed by the proposition or the sales tax to be raised or adopted by the proposition. This provision only applies to elections called by the city council.

[Refer to [Tax Code, Sect. 321.409.](#)]

DEADLINE AFTER PETITION

If responding to a petition, the governing body must determine if it is sufficient within 30 days of receiving it.

If deemed sufficient, the governing body must then adopt an ordinance or order calling for the election within 60 days after receiving the petition.

TIME OF ELECTION

The Tax Code specifies that the election must be held on the next uniform election date not less than 30 days after the ordinance or order is passed.

The uniform election dates are:

- the first Saturday in May; and
- the first Tuesday after the first Monday in November.

For guidance on the timing of elections, please contact the Secretary of State (SOS) at 512-463-5650 or toll free at 800-252-8683. Additional information is available on the [Secretary of State's website](#).

WITHDRAWAL FROM A TRANSPORTATION AUTHORITY

A municipality may withdraw from a Transportation Authority after holding an election for that purpose. However, a municipality may not use a combined ballot proposition to withdraw from a Transportation Authority and impose a sales tax to reduce the property tax rate or any other special purpose sales tax.



BALLOT WORDING

CITIES

When holding an election to adopt, increase, reduce or repeal the additional sales tax, a city must print the ballot to permit voting for or against one of the following propositions, as appropriate:

If a city has a property tax and proposes to adopt or increase the additional sales tax, the ballot proposition must state:

"The adoption of an additional sales and use tax within the city at the rate of _____ to be used to reduce the property tax rate." (Insert rate in increments of 0.125 percent as appropriate).

If a city does not have a property tax and proposes to adopt or increase the additional sales tax, the ballot proposition must state:

"The adoption of an additional sales and use tax within the city at the rate of _____."

(Insert rate in increments of 0.125 percent, as appropriate).

For a city to repeal the tax, the ballot proposition must state:

"The abolition of the additional sales and use tax within the city."

[Refer to **Tax Code, Sect. 321.404.**]

COUNTIES

When holding an election to adopt or repeal the sales and use tax, a county must print the ballot to permit voting for or against one of the following propositions, as appropriate:

In a county with territory within the limits of a city, the ballot proposition to adopt the tax must state:

"Adoption of a one-half percent county sales and use tax within the county to be used to reduce the county property tax rate."

In a county that does not have territory within the limits of a city, the ballot proposition to adopt the tax must state:

"Adoption of a one percent county sales and use tax within the county to be used to reduce the county property tax rate."

In an election to repeal the tax, the ballot proposition must state:

"Abolition of the county sales and use tax within the county."

[Refer to **Tax Code, Sect. 323.404.**]

HOSPITAL DISTRICTS

When holding an election to adopt, increase, reduce or repeal the sales and use tax, a hospital district must print the ballot to permit voting for or against one of the following propositions, as appropriate:

For a hospital district to adopt the tax, the ballot proposition must state:

"The adoption of a local sales and use tax in (name of district) at the rate of (proposed tax rate) percent to be used to reduce the district property taxes."

To change the tax rate, the ballot proposition must state:

"The (increase or decrease, as applicable) in the rate of the local sales and use tax imposed by (name of district) from (tax rate on election date) percent to (proposed tax rate) percent."

To abolish the tax, the ballot proposition must state:

"The abolition of the local sales and use tax in (name of district)."

[Refer to **Health and Safety Code, Sect. 285.062(c)-(e).**]

Cities, counties and hospital districts may use revenues from this tax as they would use property tax revenues.

**FOR MORE INFORMATION,
VISIT OUR WEBSITE
Comptroller.Texas.Gov**

**RECEIVE ECONOMIC
DEVELOPMENT TAX HELP
BY EMAIL AT
econ.dev@cpa.texas.gov**

USING SALES TAX TO REDUCE THE PROPERTY TAX RATE

Cities and counties must use excess funds to pay current debt obligations.

NOTIFICATION TO THE COMPTROLLER

Within 10 days after an election, the governing body must enter the resolution or the ordinance declaring the results into its meeting minutes. The resolution or ordinance must include:

- the date of the election;
- the proposition on which the vote was held;
- the total number of votes cast for and against the proposition; and
- the number of votes by which the proposition was approved.

Before the end of the current calendar quarter, the city, county or hospital district must send copies of the resolution or ordinance along with a map of the municipality clearly showing its boundaries to the Comptroller's office, through U.S. certified or registered mail. After receiving the resolution or ordinance, the Comptroller has 30 days to notify the entity that the Comptroller's office is ready to manage the administration of the tax.

[Refer to [Tax Code, Sect. 321.405](#).]

COMPTROLLER'S ADDRESS

Comptroller of Public Accounts
Revenue Accounting Division, Tax Allocation Section
P.O. Box 13528
Austin, Texas 78711-3528.

EFFECTIVE DATE OF TAX OR TAX CHANGE

After voter approval, the tax change becomes effective on Oct. 1 after the expiration of the first complete calendar quarter after the Comptroller receives official notice from the entity of the tax rate change.

May Election: Send notice to the Comptroller no later than the last week in June. The new tax rate will take effect on Oct. 1 of the same year. The entity will receive its first payment from the Comptroller in December.

November Election: Send notice to the Comptroller no later than the last week in December. The new tax rate will take effect on Oct. 1 of the following year. The entity will receive its first payment from the Comptroller during the subsequent December.

[Refer to [Tax Code, Sect. 321.102\(a-b\)](#), [321.409, 323.102\(a-b\)](#), and [Health and Safety Code, Sect. 285.063](#).]

USE OF REVENUE AND EXCESS REVENUE

Cities, counties and hospital districts may use revenues from this tax as they would use property tax revenues. There are, however, some restrictions placed on cities and counties in the use of "excess" revenues—the additional sales and use tax that exceeds the projected amount of property tax to be reduced for a given year. For cities and counties that impose a property tax, the revenues collected from the additional sales and use tax up to the projected amount may be used for any legal budgeted purpose. The projected amount is the estimate of sales tax revenue calculated under [Tax Code, Sect. 26.041\(d\)](#).

During the first three years of imposing the tax, a city or a county must deposit any amounts that exceed the projected amount into an "excess sales tax revenue fund." During these first three years, the city or the county may use the excess revenues only if, and to the extent that, other revenues fall short of budgeted amounts. After the third year, the city or the county may use the revenue in the fund for any legal purpose listed in its budget. When all revenue in the fund has been spent, the fund ceases to exist.



FOR MORE INFORMATION,
VISIT OUR WEBSITE
Comptroller.Texas.Gov

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Similarities in depositing and using funds end with the beginning of the fourth year. In the fourth year, a city must deposit excess funds into a “municipal sales tax debt service fund,” which may be used only to pay city debts. After current debt obligations have been paid, excess funds may be used for any legal budgeted purpose. A city cannot pledge the anticipated sales tax revenue to pay bonds or other debts.

Counties also must use excess funds to reduce county debts. After all debt is paid, a county may use the excess funds for any legal budgeted purpose. Similarly, a county cannot pledge anticipated sales tax revenue to secure the payment of bonds or other debts for a period longer than one year.

[Refer to **Tax Code, Sect. 321.506-7, 323.505**, and **Health and Safety Code, Sect. 285.064.**]

FOR MORE INFORMATION

For more information about the sales tax to reduce the property tax rate, contact the Comptroller's Data Analysis and Transparency Division at 844-519-5672, or econ.dev@cpa.texas.gov.

For more information about property taxes or about calculating no-new-revenue tax rates and voter-approval tax rates, contact the Comptroller's Property Tax Division at 800-252-9121.



**FOR MORE INFORMATION,
VISIT OUR WEBSITE
Comptroller.Texas.Gov**

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econ.dev@cpa.texas.gov**



Glenn Hegar
Texas Comptroller of Public Accounts

This publication is intended as a general guide and not as a comprehensive resource on the subjects covered. It is not a substitute for legal advice.

WE'RE HERE TO HELP!

If you have questions or need information, contact us:

For more information, visit our website
Comptroller.Texas.Gov

Receive economic development
tax help by email at
econ.dev@cpa.texas.gov

Texas Comptroller of Public Accounts
111 East 17th Street
Austin, Texas 78711-1440



Sign up to receive email updates on
the Comptroller topics of your choice at
comptroller.texas.gov/subscribe.

In compliance with the Americans with Disabilities
Act, this document may be requested in alternative
formats by calling the appropriate toll-free number
listed or by sending a fax to 512-475-0900.

800-252-5555

911 Emergency Service/
Equalization Surcharge
Automotive Oil Fee
Battery Fee
Boat and Boat Motor Sales Tax
Customs Broker
Mixed Beverage Taxes
Off-Road, Heavy-Duty Diesel
Equipment Surcharge
Oyster Fee
Sales and Use Taxes

800-531-5441

Cement Tax
Inheritance Tax
Local Revenue
Miscellaneous Gross
Receipts Taxes
Oil Well Servicing Tax
Sulphur Tax

800-531-5441, ext. 3-3630
WebFile Help

800-252-1381

Bank Franchise
Franchise Tax

800-252-7875

Spanish

800-531-1441

Fax on Demand (Most frequently
requested Sales and Franchise tax forms)

800-252-1382

Clean Vehicle Incentive Program
Manufactured Housing Tax
Motor Vehicle Sales Surcharge,
Rental and Seller Financed Sales Tax
Motor Vehicle Registration Surcharge

800-252-1383

Fuels Tax
IFTA
LG Decals
Petroleum Products Delivery Fee
School Fund Benefit Fee

800-252-1384

Coastal Protection
Crude Oil Production Tax
Natural Gas Production Tax

800-252-1387

Insurance Tax

800-252-1385

Coin-Operated Machines Tax
Hotel Occupancy Tax

800-252-1386

Account Status
Officer and Director Information

800-862-2260

Cigarette and Tobacco

888-4-FILING (888-434-5464)

TELEFILE: To File by Phone

800-252-1389

GETPUB: To Order Forms and
Publications

800-654-FIND (800-654-3463)

Treasury Find

800-321-2274

Unclaimed Property Claimants
Unclaimed Property Holders
Unclaimed Property Name Searches
512-463-3120 in Austin

877-44RATE4 (877-447-2834)

Interest Rate

AN ORDINANCE OF THE CITY COUNCIL FOR THE CITY OF BLANCO, TEXAS ORDERING A SPECIAL ELECTION TO BE HELD IN SAID CITY ON NOVEMBER 4, 2025 FOR THE PURPOSE OF VOTER CONSIDERATION OF THE REPEAL OF THE SALES AND USE TAX DESIGNATED TO REDUCE PROPERTY TAX IN THE AMOUNT OF ONE HALF OF ONE PERCENT (1/2%) AND TO REPURPOSE AND REIMPOSE A SALES AND USE TAX DESIGNATED FOR STREET MAINTENANCE AND REPAIR IN THE AMOUNT OF ONE HALF OF ONE PERCENT (1.2%) FOR A PERIOD OF FOUR YEARS AND DESIGNATING THE PLACE OF HOLDING SUCH ELECTION; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Blanco is a general law city located in Blanco County, created in accordance with statutes of the State of Texas; and

WHEREAS, in accordance with the requirements of Chapter 321 of the Texas Tax Code, the combined rate of all sales and use taxes imposed by the municipality and other political subdivisions of this state having territory in the municipality will not exceed two percent (2%); and

WHEREAS, Section 41.001(a), Election Code, provides that, except as otherwise provided for, each general or special election in this state shall be held on the first Saturday in May or the first Tuesday after the first Monday in November; and

WHEREAS, all constitutional, statutory and legal prerequisites for the passage of this Ordinance have been met, including, but not limited to, the Open Meetings Act;

WHEREAS, the proposed election proposition would repeal one sales tax rate at one-half of one percent (1/2%) used to reduce property tax and replace it with the same rate sales tax (1/2%) for a new purpose of street repair and maintenance;

WHEREAS, the Council hereby finds and determines that it is in the best interest of the citizens of Blanco to hold this election on November 4, 2025.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF BLANCO, TEXAS, THAT:

SECTION I. INCORPORATION OF PREMISES

The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

SECTION II. ELECTION ORDERED

The City of Blanco hereby orders that a Special Election be held on November 4, 2025 for the purpose of resolving the question of repealing the local sales and use tax used to reduce property tax of one-half of one percent (1/2%), and replacing it and adopting a sales and use tax of one half of one percent (1/2%), dedicated to street maintenance and repair, which would expire in four (4) years.

SECTION III. BALLOT LANGUAGE

The ballots for said election shall be prepared in accordance with the applicable provisions of the Texas Election Code so that voters may cast their ballots either "FOR" or "AGAINST" the following proposition which shall appear on the ballot in substantially the following form:

“REPEAL OF THE SALES AND USE TAX DESIGNATED TO REDUCE PROPERTY TAX IN THE AMOUNT OF ONE HALF OF ONE PERCENT (1/2%) AND REPLACE IT (WHILE MAINTAINING THE SAME OVERALL SALES TAX RATE) AND ADOPT A SALES AND USE TAX DESIGNATED FOR STREET MAINTENANCE AND REPAIR IN THE AMOUNT OF ONE HALF OF ONE PERCENT (1.2%), WHICH SHALL EXPIRE IN FOUR YEARS”

IV. PRECINCTS

The election precinct for said election shall be the regular precinct of Blanco County to the extent that they are within the corporate limits of the City of Blanco.

SECTION V. ADMINISTRATION OF ELECTION

The Special Election shall be conducted in accordance with the provisions of the Texas Election Code. The City is hereby authorized and directed to execute such election agreement for the election for and on behalf of the City, with all expenses of the joint election borne as outlined in the election agreement. The City of Blanco will contract with Blanco County for a joint election.

SECTION VI. VOTING SYSTEM

Pursuant to a Joint Election Agreement, Blanco County shall be responsible for a voting system that complies with law. Blanco County shall be responsible for the preparation of the official ballots for the election, and they shall conform to the requirements of the Code, and in so doing shall permit the voter to vote for or against the proposition.

SECTION VII. EARLY VOTING

In accordance with Sections 31.097 and 271.006 of the Texas Election Code, the following named person is hereby appointed as the Early Voting Clerk for the purposes of conducting said election:

City Secretary
City of Blanco
300 Pecan St.
Blanco, Texas 78606

SECTION VIII. NOTICE AND PUBLICATION

That this ordinance, signed by the COUNCIL and attested by the City Secretary, shall constitute the ordinance of the COUNCIL calling, and ordering said election, and that such notice shall be published by the City Secretary in accordance to Texas Election Code and the City of Blanco Charter.

SECTION IX. POLLING PLACES

That the POLLING PLACES for this election except insofar as they may be changed by the CITY COUNCIL is attached as Exhibit A.

SECTION X. BALLOTS BY MAIL

Applications for Ballots by Mail (ABBM)s and Federal Post Card Applications (FPCAs) must be received not later than 5:00 p.m. on October 24, 2025. Applications shall be mailed to:

Section XI. EFFECTIVE

That this Ordinance shall take effect and be in full force and effect from and after its passage.

PASSED AND APPROVED by the City Council of the City of Blanco, Texas, on this 12th day of August 2025.

Mayor

ATTEST:

Secretary

NEW BUSINESS

ITEM #3

NEW BUSINESS

ITEM #4

RESOLUTION 2025-R-XXX

RESOLUTION SUPPORTING *ONE WATER* STRATEGIES AND DIRECTING STAFF TO EXPLORE SUCH STRATEGIES IN PUBLIC AND PRIVATE DEVELOPMENT PROJECTS

WHEREAS, the City of Blanco has one primary source for its water supply, the surface water of the Blanco River; and one secondary source of water supply, the surface water of the Canyon Lake Reservoir; and

WHEREAS, the City's water sources are vulnerable to conditions that could limit their availability including drought, reduced recharge, heightened demand on regional supplies, and water quality impairments including but not limited to those caused by flooding; and

WHEREAS, without a renewed approach to development and water supply management, the City could face water shortages in the future, as well as exacerbated floods; and

WHEREAS, the City has already demonstrated its commitment to water conservation and resilience through its current and planned capital investments in automatic meters, water and wastewater main replacements, and aggressive leak detection and repair to curb water loss; and

WHEREAS, a commitment to water conservation is only one of the necessary steps to water security and resiliency in the future; and

WHEREAS, the City has a responsibility to ensure water supplies in the future can meet demand, and to employ innovative strategies to these ends; and

WHEREAS, even when water supplies are abundant, flooding poses a serious risk to the quality of water supplies, as well as serious risk to life and property; and

WHEREAS, the City has a responsibility to ensure that stormwater is managed in a way that mitigates flood damage, and to employ innovative strategies to that end; and

WHEREAS, there is a growing suite of water infrastructure and management strategies known as “One Water” that is proving its effectiveness in several Texas communities and across the country; and

WHEREAS, “One Water” is defined as an integrated approach to water management that views all water in our community—drinking water, wastewater, stormwater, greywater—as a single resource to be managed holistically and sustainably, for the benefit of strong economies, vibrant communities, and healthy environments; and

WHEREAS, One Water strategies can include, among many approaches, recycling wastewater to offset potable water demand, investing in green infrastructure to ensure stormwaters soak into the ground, capturing water at the building-scale through onsite rainwater harvesting systems or AC-condensate collection, and optimizing potable water supplies through efficiency and conservation; and

WHEREAS, there are a number of organizations and institutions in the region who are available to provide expertise on One Water strategies, including but not limited to Hill Country Alliance, The Meadows Center for Water and the Environment at Texas State University, the National Wildlife Federation, the Greater Edwards Aquifer Alliance, and Texas Water Trade, as well as a growing professional community of engineers and planners versed in One Water design and implementation;

NOW, THEREFORE, by action of the City Council of Blanco at a duly noticed and held public meeting and as reflected in the minutes of the Council, be it

RESOLVED, that the city staff shall study opportunities to deploy One Water strategies in the city, with an assessment of the costs and benefits associated with doing so. This study and assessment shall include considerations for public infrastructure and facilities, as well as private developments and buildings.

Adopted this ____ day of _____, 2025.

Mayor, City of Blanco

ATTEST:

City Secretary

NEW BUSINESS

ITEM #5



City of Blanco

P.O. Box 750 Blanco, Texas 78606
Office 830-833-4525 Fax 830-833-4121

STAFF REPORT 8-7-25

DESCRIPTION: Take unused funds from FY 2024-2025, Professional Fees to Pay for Sign pole/radar , Budgeting Software and new Website in an amount not to exceed \$20,000.

ANALYSIS:

Take funds from

100-02-5633	Professional Fees	\$	30,000.00	\$	11,918.85	39.73%
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1. Radar trailer/pole signage \$5,000 in FY 25
2. Budget Software \$7750
3. New website \$5500

About \$12,000 has been used and we are proposing spending \$18,000 on this line item for three different uses.

FISCAL IMPACT: \$18,000 in FY 25 budget

RECOMMENDATION:

Authorize staff to make a budget adjustment to FY 25 to fund current projects



ClearGov®

2 Mill & Main; Suite 630; Maynard, MA 01754

Service Order

Created by	Dennis Maher
Contact Phone	817-205-9980
Contact Email	dmaher@cleargov.com

Order Date	May 28, 2025
Order valid if signed by	6/15/2025

Customer Information					
Customer	City of Blanco	Contact	Jose Martinez	Billing Contact	Jose Martinez
Address	300 Pecan Street	Title	Finance Director/HR	Title	Finance Director/HR
City, St, Zip	Blanco, Texas 78606	Email	finance@cityofblancotc.gov	Email	finance@cityofblancotc.gov
Phone	830-833-4525			PO # (if any)	

The Services you will receive and the Fees for those Services are...		
Set up Services	Tier/Rate	Service Fees
ClearGov Setup: Includes activation, onboarding and training for ClearGov solutions	Tier 1	\$ 10,800.00
ClearGov Setup: Bundle Discount - Discount for bundled solutions	Tier 1	\$ (5,800.00)
Total ClearGov Setup Service Fee - Billed ONE-TIME		\$ 5,000.00
Subscription Services	Tier	Service Fees
ClearGov Base Platform - Civic Edition	Tier 1	\$ 1,000.00
ClearGov Operational Budgeting - Civic Edition	Tier 1	\$ 8,300.00
ClearGov Personnel Budgeting - Civic Edition	Tier 1	\$ 8,300.00
ClearGov Capital Budgeting - Civic Edition	Tier 1	\$ 8,300.00
Bundle Discount: Base Platform (25%)	Tier 1	\$ (250.00)
Bundle Discount: Micro-Tier Bundle	Tier 1	\$ (14,650.00)
Total ClearGov Subscription Service Fee - Billed ANNUALLY IN ADVANCE		\$ 11,000.00

ClearGov will provide your Services according to this schedule...			
Period	Start Date	End Date	Description
Setup	Jul 1, 2025	Jul 1, 2025	ClearGov Setup Services
Pro-Rata	Jul 1, 2025	Sep 30, 2025	ClearGov Subscription Services
Initial	Oct 1, 2025	Sep 30, 2028	ClearGov Subscription Services

To be clear, you will be billed as follows...		
Billing Date(s)	Amount(s)	Notes
Jul 1, 2025	\$5,000.00	One Time Setup Fee
Jul 1, 2025	\$2,750.00	3 Month Pro-Rata Subscription Fee
Oct 1, 2025	\$11,000.00	Annual Subscription Fee
Additional subscription years and/or renewals will be billed annually in accordance with pricing and terms set forth herein.		
Billing Terms and Conditions		
Valid Until	Jun 15, 2025	Pricing set forth herein is valid only if ClearGov Service Order is executed on or before this date.
Payment	Net 30	All invoices are due Net 30 days from the date of invoice.
Initial Period Rate Increase	3% per annum	During the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.
Rate Increase	6% per annum	After the Initial Service Period, the Annual Subscription Service Fee shall automatically increase by this amount.

Statement of Work

This Statement of Work outlines the roles and responsibilities by both ClearGov and Customer required for the activation and onboarding of the ClearGov Service. ClearGov will begin this onboarding process upon execution of this Service Order. All onboarding services and communications will be provided through remote methods - email, phone, and web conferencing.

ClearGov Responsibilities

- ClearGov will activate ClearGov Service subscription(s) as of the applicable Start Date(s). ClearGov will create the initial Admin User account, and the Customer Admin User will be responsible for creating additional User accounts.
- ClearGov will assign an Implementation Manager (IM) responsible for managing the activation and onboarding process. ClearGov IM will coordinate with other ClearGov resources, as necessary.
- ClearGov IM will provide a Kickoff Call scheduling link to the Customer's Primary Contact. Customer should schedule Kickoff Call within two weeks after the Service Order has been executed.
- If Customer is subscribing to any products that require data onboarding:
 - ClearGov IM will provide a Data Discovery Call scheduling link to the Customer's Primary Contact. Customer should schedule Data Discovery Call based on the availability of Customer's staff.
 - ClearGov will provide Customer with financial data requirements and instructions, based on the ClearGov Service subscription(s).
 - ClearGov will review financial data files and confirm that data is complete, or request additional information, if necessary. Once complete financial data files have been received, ClearGov will format the data, upload it to the ClearGov platform and complete an initial mapping of the data.
 - After initial mapping, ClearGov will schedule a Data Review call with a ClearGov Data Onboarding Consultant (DOC), who will present how the data was mapped, ask for feedback, and address open questions. Depending upon Customer feedback and the complexity of data mapping requests, there may be additional follow-up calls or emails required to complete the data onboarding process.
- ClearGov will inform Customer of all training, learning, and support options. ClearGov recommends all Users attend ClearGov Academy training sessions and/or read Support Center articles before using the ClearGov Service to ensure a quick ramp and success. As needed, ClearGov will design and deliver customized remote training and configuration workshops for Admins and one for End Users - via video conference - and these sessions will be recorded for future reference.
- ClearGov will make commercially reasonable efforts to complete the onboarding/activation process in a timely fashion, provided Customer submits financial data files and responds to review and approval requests by ClearGov in a similarly timely fashion. Any delay by Customer in meeting these deliverable requirements may result in a delayed data onboarding process. Any such delay shall not affect or change the Service Period(s) as set forth in the applicable Service Order.

Customer Responsibilities

- Customer's Primary Contact will coordinate the necessary personnel to attend the Kickoff and Data Discovery Calls within two weeks after the Service Order has been executed. If Customer needs to change the date/time of either of these calls, the Primary Contact will notify the ClearGov IM at least one business day in advance.
- If Customer is subscribing to any products that require data onboarding:
 - Customer will provide a complete set of requested financial data files (revenue, expense, chart of accounts, etc.) to ClearGov in accordance with the requirements provided by ClearGov.
 - Customer's Primary Contact will coordinate the necessary personnel to attend the Data Discovery and Data Review calls. It is recommended that all stakeholders with input on how data should be mapped should attend. Based on these calls and any subsequent internal review, Customer shall provide a detailed list of data mapping requirements and requested changes to data mapping drafts in a timely manner, and Customer will approve the final data mapping, once completed to Customer's satisfaction.
- Customer will complete recommended on-demand training modules in advance of customized training & configuration workshops.
- Customer shall be solely responsible for importing and/or inputting applicable text narrative, custom graphics, performance metrics, capital requests, personnel data, and other such information for capital budget, personnel budget, budget books, projects, dashboards, etc.

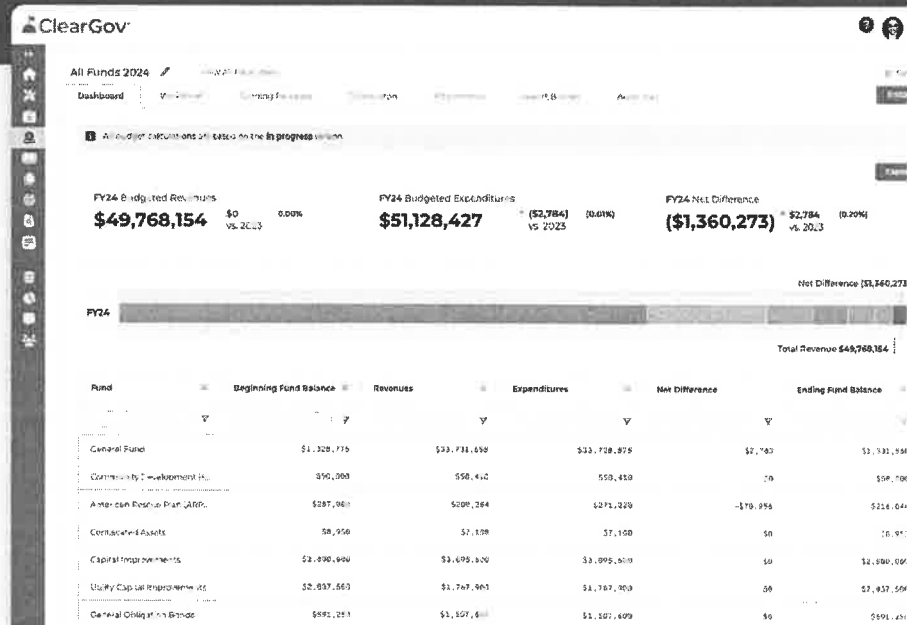
A solution your department heads will thank you for.



Operational Budgeting

ClearGov's collaborative budgeting software turns the traditional challenges of creating an operating budgeting into an efficient, seamless process.

- ✓ Create an intelligent forecast with ease
- ✓ Initiate your baseline budget with a single click
- ✓ Streamline requests and approvals
- ✓ Access visual breakdowns of historical vs actuals
- ✓ View the impact of budget changes instantly



Streamline the process from baseline to adoption through amendments.

Visualize metrics in a powerful dashboard

Dive into your budget data with our interactive dashboard that updates in real-time to reflect edits to your budget as they're made.

Track budget versions with ease

Gain a complete view of all your funds, edit line item and sub-line item details, and save versions of your budget as it progresses.

Flexible options for multi-year budgeting

Plan for annual, biennial, or multi-year budget cycles with accurate end-of-year projections and efficient future forecasts.

Strengthen collaboration across teams

Invite team members to submit funding requests easily and centralize all justification notes, attachments, and more.

View changes in an audit trail

Know who changed what and when. Our audit trail captures all changes to create a comprehensive historical record.

Create reports effortlessly

Easily create, customize, and export tailored reports for a comprehensive view of your budget.



Pulling data from our financial software and putting it in Excel creates a lot of room for errors. We spent hours laboriously reconciling data across multiple spreadsheets and tabs, and every time a last minute change was made it created a ripple effect that triggered more reconciliation. ClearGov eliminated that reconciliation and shaved off more than 70 hours from our annual budget process.

- Courtney Sladek, City Manager, City of El Campo, TX

Get a Demo



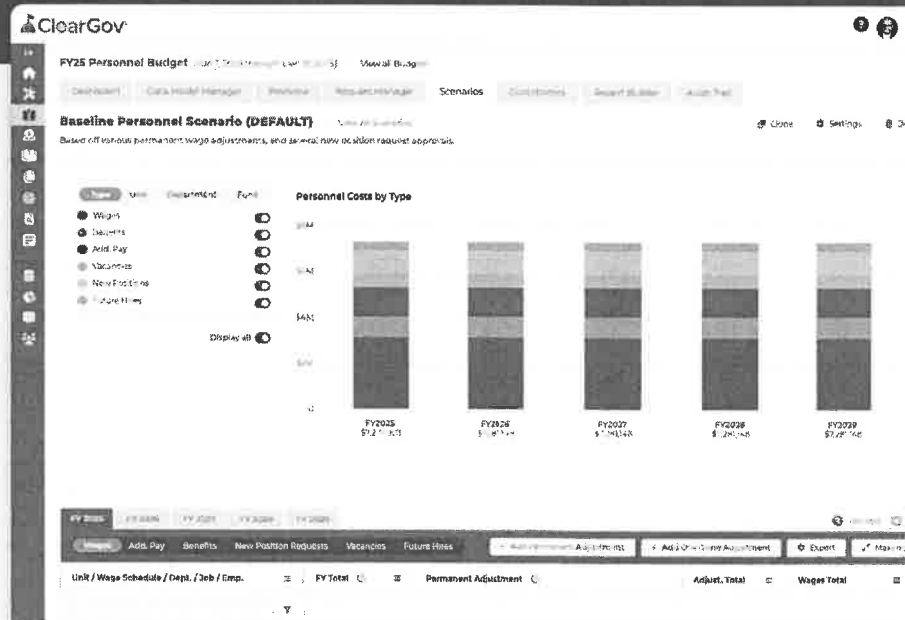
The biggest share of your budget just got easier.



Personnel Budgeting

Plan for the future of your workforce with confidence, knowing you've accounted for every layer of the cost.

- ✓ Efficiently plan for new positions and vacancies
- ✓ Compare salary and benefits across scenarios
- ✓ Improve collaboration across departments
- ✓ Gain the upper hand in union negotiations
- ✓ Track edits in an audit trail for historical record



Discover streamlined salary and benefits forecasting.

Visualize metrics in a powerful dashboard

Experience a holistic perspective of your staffing statistics and effortlessly compare salary and benefits budget scenarios.

Streamline position requests

Efficiently manage new position requests from departments and instantly see how each position affects the budget.

Plan for vacancies efficiently

Create and fill vacant positions on specified dates easily and include these in your various budget scenarios.

Demystify union negotiation planning

Set up units and create multi-year scenario plans to analyze the impact of salary and benefit adjustments.

Create multi-year forecasts

Create scenarios forecasting into the future and manage your budget by dollar amount or percentage adjustments.

Build reports effortlessly

Access pre-built reports or create your own easily to share comprehensive personnel budget data with stakeholders.



Personnel Budgeting is a really powerful tool, so if you ever need to adjust your personnel expenses, assumptions, pay, healthcare, retirement, or FTEs, then it's not too hard. I think if you were to do it in Excel, you don't even know for sure if everything in Excel is all correct. If we were to do it again, we would.

- Will Fuentes, Finance Director, City of Campbell, CA

Get a Demo



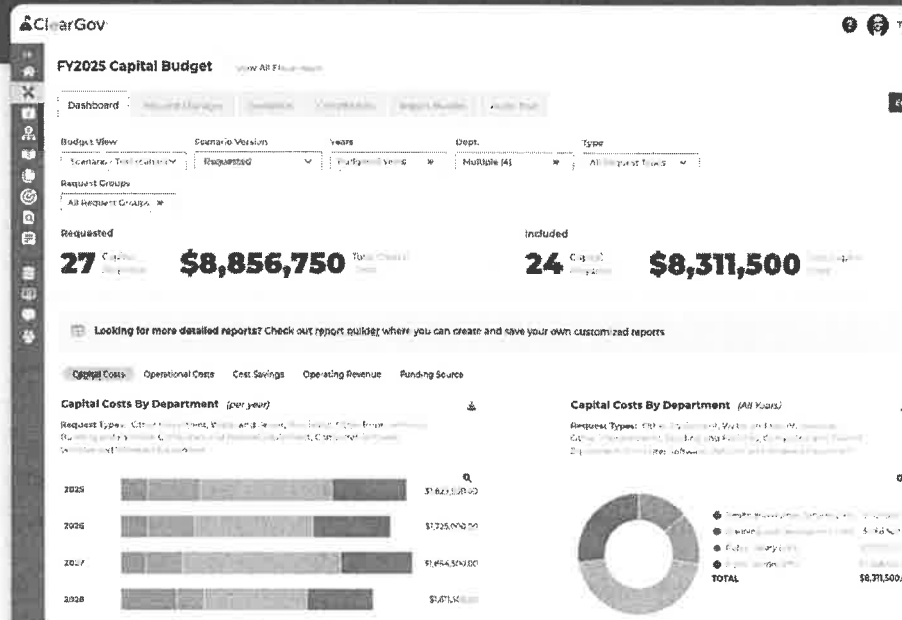
Your assets deserve the best budgeting solution.



Capital Budgeting

Create your capital budget with a modern solution designed to address the unique needs of the CIP process.

- ✓ Visualize the impact of each requested project
- ✓ Collect capital requests efficiently
- ✓ Prioritize projects automatically
- ✓ Make informed, data-driven decisions
- ✓ Share project details with the community



Discover the future of efficient capital budgeting.

Visualize metrics in a powerful dashboard

Our dashboard centralizes all your capital budgeting needs, creating in-depth insights into capital requests.

Streamline budget requests

Process capital requests from department heads efficiently with forms that automatically feed your dashboard.

Use scoring to prioritize requests

Let department heads score and rank requests based on any criteria you see fit – even align requests with your strategic plan.

Plan for every budget scenario

Build different scenarios and watch graphs adjust in real-time to determine the optimal combination of capital requests.

Create reports effortlessly

Use our preformatted reports or build custom reports to export data as a spreadsheet or PDF to share your budget.

View changes in an audit trail

Know who changed what and when. Our audit trail captures all changes to create a comprehensive historical record.



Using ClearGov for the Capital budgeting has really saved us a lot of time. Everyone could go into one place and do all their requests and then finance can go in and see all the requests in one place — and have them actually categorized!

- Jennifer Ustation, Finance Director, Beaumont, CA

Get a Demo

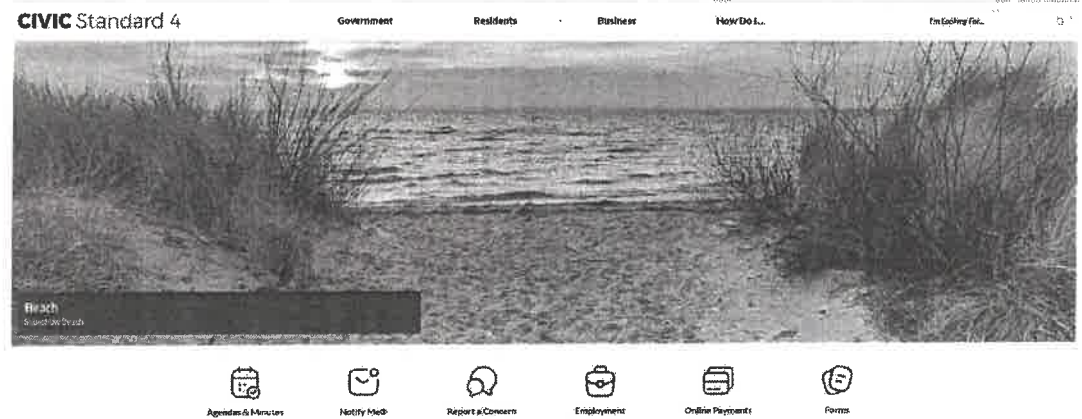


Standard Design (Templated)

- Template Design (5 Options)
- 11+ Modules
- Hosting & Security
- 2+ Years of Agenda Migration
- 150 Pages of Content Migration
- Cloudflare Tier 1 Security
- Group Website Training

One-Time Development: 850

Annually: 4,664



NEWS & ANNOUNCEMENTS





GOVERNMENT

RESIDENTS

DOING BUSINESS

DEPARTMENTS

I WANT TO...

Search...



The City of Boerne in response to Hill Country Flooding

City of Boerne on the weather outlook, emergency alerts, ways to give, and City Flooding in the Hill Country.



Careers



Development & Permitting



Boerne Utilities



Meetings & Minutes



Online Payments



City Projects



Animal Care



Fire Department



Library



Parks & Recreation



Police Department



Visit Boerne



CITY SPOTLIGHT



City launches new online permitting software

[My Government Online from Incentify](#)



Councilman Scott announces resignation from Boerne City Council



Staff Profile: Tori Bollos keeps Boerne in the spotlight

[The joys of staying in Boerne to the](#)



Boerne celebrates new restrooms at Kinderpark

[Boerne kids and family enjoy new restroom](#)

OLD BUSINESS

ITEM #1



City of Blanco

P.O. Box 750 Blanco, Texas 78606
Office 830-833-4525 Fax 830-833-4121

STAFF REPORT: 8-7-25

DESCRIPTION:

ANALYSIS:

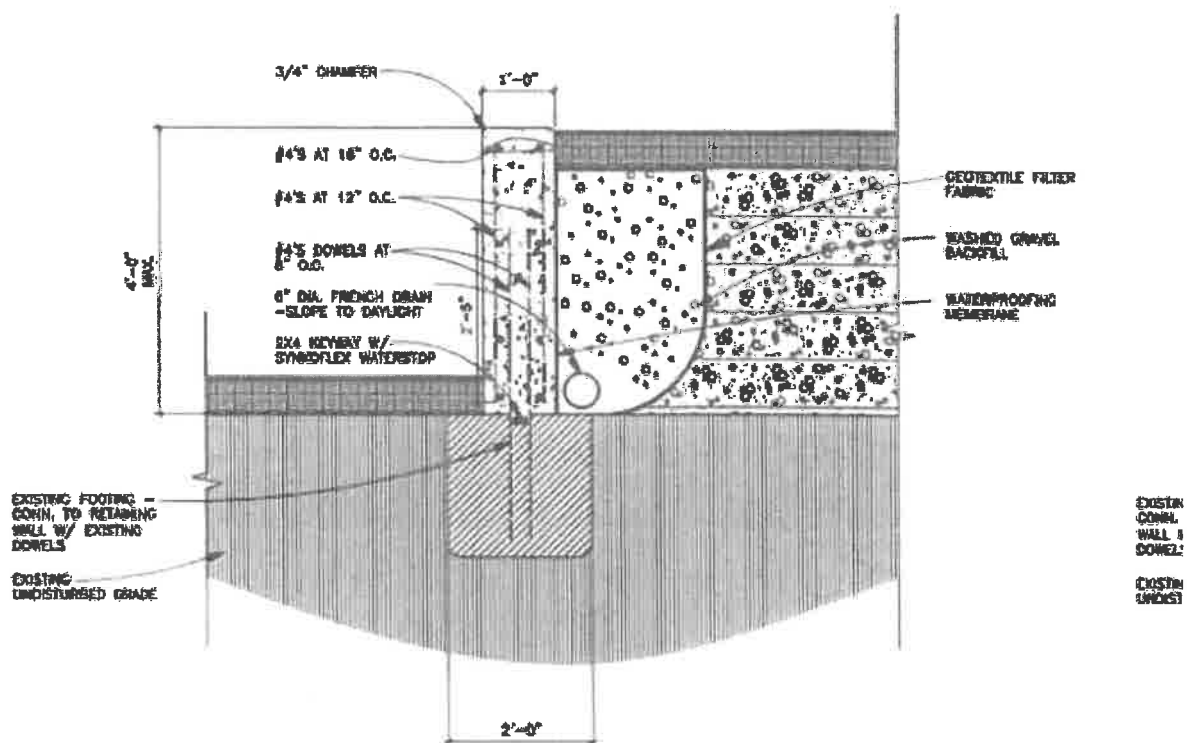
Retaining wall for Town Creek about \$150,000 (an estimate has been received by Dirt works)
A third of the payment has been given to Dirtworks

UPDATE on Town Creek Wall:

1. Trees and brush have been cleared
2. A survey has been ordered to make sure the towncreek retaining wall is installed in the correct location
3. Inspectors to review and inspect any building that is affected by said wall
4. An on-site manager can be hired to supervise the main pours and construction days as necessary
5. 2x3' deep footer to for more support and longevity
6. Typical retaining wall diagram attached.
7. Engineering review afterwards an "as built review"

FISCAL IMPACT:

RECOMMENDATION:



1. TYP. RETAINING WALL ABOVE EXISTING FOOTING UP TO 4'-0"

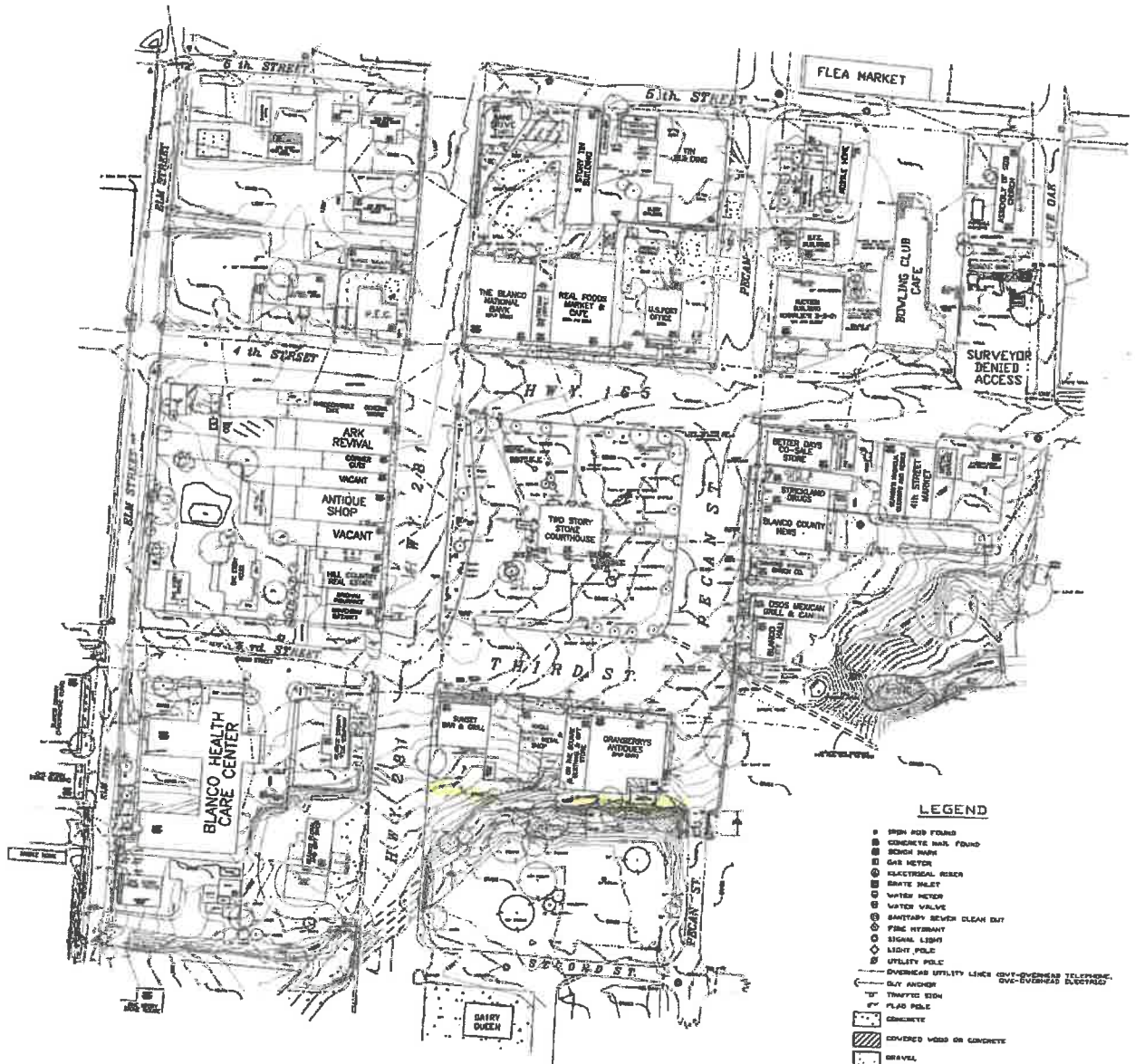
3/4" ± 1'-0"



WELL LIST FOR WEST BLANK

NO.	DEPTH	WELL	DATE
1	10	WELL	10/10/00
2	15	WELL	10/10/00
3	20	WELL	10/10/00
4	25	WELL	10/10/00
5	30	WELL	10/10/00
6	35	WELL	10/10/00
7	40	WELL	10/10/00
8	45	WELL	10/10/00
9	50	WELL	10/10/00
10	55	WELL	10/10/00
11	60	WELL	10/10/00
12	65	WELL	10/10/00
13	70	WELL	10/10/00
14	75	WELL	10/10/00
15	80	WELL	10/10/00
16	85	WELL	10/10/00
17	90	WELL	10/10/00
18	95	WELL	10/10/00
19	100	WELL	10/10/00
20	105	WELL	10/10/00
21	110	WELL	10/10/00
22	115	WELL	10/10/00
23	120	WELL	10/10/00
24	125	WELL	10/10/00
25	130	WELL	10/10/00
26	135	WELL	10/10/00
27	140	WELL	10/10/00
28	145	WELL	10/10/00
29	150	WELL	10/10/00
30	155	WELL	10/10/00
31	160	WELL	10/10/00
32	165	WELL	10/10/00
33	170	WELL	10/10/00
34	175	WELL	10/10/00
35	180	WELL	10/10/00
36	185	WELL	10/10/00
37	190	WELL	10/10/00
38	195	WELL	10/10/00
39	200	WELL	10/10/00
40	205	WELL	10/10/00
41	210	WELL	10/10/00
42	215	WELL	10/10/00
43	220	WELL	10/10/00
44	225	WELL	10/10/00
45	230	WELL	10/10/00
46	235	WELL	10/10/00
47	240	WELL	10/10/00
48	245	WELL	10/10/00
49	250	WELL	10/10/00
50	255	WELL	10/10/00
51	260	WELL	10/10/00
52	265	WELL	10/10/00
53	270	WELL	10/10/00
54	275	WELL	10/10/00
55	280	WELL	10/10/00
56	285	WELL	10/10/00
57	290	WELL	10/10/00
58	295	WELL	10/10/00
59	300	WELL	10/10/00
60	305	WELL	10/10/00
61	310	WELL	10/10/00
62	315	WELL	10/10/00
63	320	WELL	10/10/00
64	325	WELL	10/10/00
65	330	WELL	10/10/00
66	335	WELL	10/10/00
67	340	WELL	10/10/00
68	345	WELL	10/10/00
69	350	WELL	10/10/00
70	355	WELL	10/10/00
71	360	WELL	10/10/00
72	365	WELL	10/10/00
73	370	WELL	10/10/00
74	375	WELL	10/10/00
75	380	WELL	10/10/00
76	385	WELL	10/10/00
77	390	WELL	10/10/00
78	395	WELL	10/10/00
79	400	WELL	10/10/00
80	405	WELL	10/10/00
81	410	WELL	10/10/00
82	415	WELL	10/10/00
83	420	WELL	10/10/00
84	425	WELL	10/10/00
85	430	WELL	10/10/00
86	435	WELL	10/10/00
87	440	WELL	10/10/00
88	445	WELL	10/10/00
89	450	WELL	10/10/00
90	455	WELL	10/10/00
91	460	WELL	10/10/00
92	465	WELL	10/10/00
93	470	WELL	10/10/00
94	475	WELL	10/10/00
95	480	WELL	10/10/00
96	485	WELL	10/10/00
97	490	WELL	10/10/00
98	495	WELL	10/10/00
99	500	WELL	10/10/00

ORIGINAL SCALE
1" = 60'



LEGEND

- IRON ROD FOUND
- CONCRETE MARK FOUND
- BENCH MARK
- GAS METER
- ELECTRICAL RISER
- SHUTE INLET
- WATER METER
- WATER VALVE
- SANITARY SEWER CLEAN OUT
- FIRE HYDRANT
- SIGNAL LIGHT
- LIGHT POLE
- UTILITY POLE
- OVERHEAD UTILITY LINES (OVI-OVERHEAD TELEPHONE, OVE-OVERHEAD ELECTRIC)
- BUT HATCH
- TRAFFIC SIGN
- FLAG POLE
- CONCRETE
- COVERED WOOD OR CONCRETE
- GRAVEL
- TRAFFIC SIGNAL BOX
- MISCELLANEOUS TREES
- MISCELLANEOUS BUSHES
- HANDCAP PARKING SPACE
- WOOD PLANTER
- BUTANE TANK
- FINISHED FLOOR ELEVATION
- TOP OF CURB
- HOLDING LINE



Town Creek Retaining Wall Blanco, Texas

Initial Structural Evaluation

UPDATED September 7, 2023

Prepared for: Warren Escovy
City of Blanco

SPARKS ENGINEERING, INC.

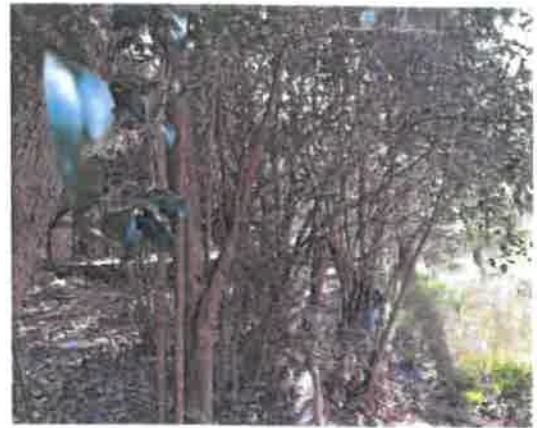


September 7, 2023

Sparks Engineering, Inc. (SEI) has completed an update of our previous initial structural evaluation of Town Creek retaining wall in Blanco, Texas. These services were requested by The City of Blanco and were performed in accordance with our signed contract for consulting services, authorized on July 18, 2023. The purpose of these consulting services was to assess the overall condition of the retaining wall and develop opinions and recommendations for repairs, alterations, and additional testing or investigation, if needed. This report summarizes our observations, findings, and recommendations. Our opinion of probable cost is attached at the end of the report.

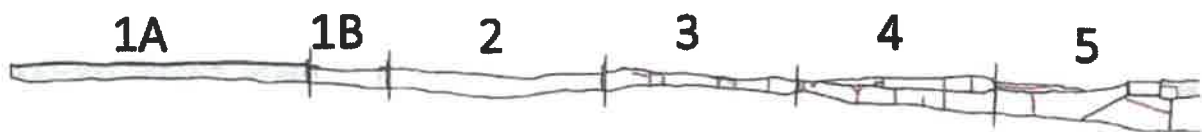
Observations

We first visited the Town Creek retaining wall site on March 21, 2018, and most recently on September 5, 2023. The retaining wall is situated along the north bank of Town Creek, approximately one block south of the square in Blanco. The entire wall is constructed of dry-stack stone, though most of was faced and capped with unreinforced concrete, possibly in the 1940s. Of the approximate 200-foot length, about 60 feet of wall is not covered with concrete. The wall is surrounded by trees and vegetation which are contributing to the distress in the wall.



Trees and vegetation looking east along the wall (2018)..

We have labeled six distinct sections of the wall as shown here:



Combined elevation of the wall, divided into sections.

Overall, the wall appears to be in poor condition, and will require intervention to preserve its integrity reconstruction along its full length. The wall has continued to degrade gradually since our first assessment in 2018. Our observations of each wall section are as follows:

Sections 1A and 1B:

Section 1 is located at the west-most end of the retaining wall. This section has a concrete cap, but has not been faced with concrete. It consists of two sections, Section 1A and Section 1B. Section 1A now has many areas of loose stones and cannot reasonably be stabilized without reconstruction. It varies in height from two to three feet, and is 57 feet long.

Section 1B is similar to 1A, except that it has collapsed. It has a length of 15 feet.



Area of collapse in Section 1B (2018)

Section 2:

Section 2 is 42 feet long, and is about four feet high. This section is leaning significantly and must be reconstructed.

Section 3:

Section 3 is leaning and cracking significantly. It is faced with concrete. The average height is 3 feet, and the length is 37 feet. It will need to be reconstructed.



Section 2 is not cracking, though it is leaning. (2018)

Section 4:

Section 4 is concrete faced with an additional concrete wall poured above the original to retain added fill. This section of wall is 40 feet long, and the average height is 6 feet. This wall exceeds the height allowed for dry stack construction. It will need to be removed and replaced with a concrete retaining wall.



Section 3 is leaning and is cracked. (2018)

Section 5:

Section 5 is faced with concrete, and is engaged with the wing wall of the Pecan Street Bridge. The wall varies in height from 5 to 7 feet, with a length of 35 feet. This section exceeds its maximum height and is leaning. It will need to be removed and replaced with a concrete retaining wall.



Section 4 is cracked and leaning, and has an overburden of added soil.(2018

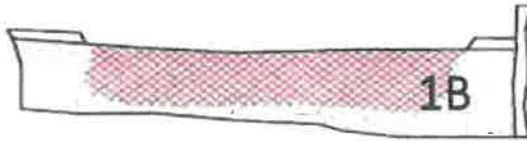


Tree growth next to Section 5 (2018)

West



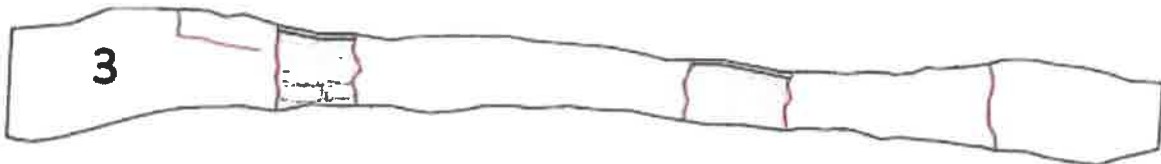
Section 1A has an added concrete cap and areas of loose stones.



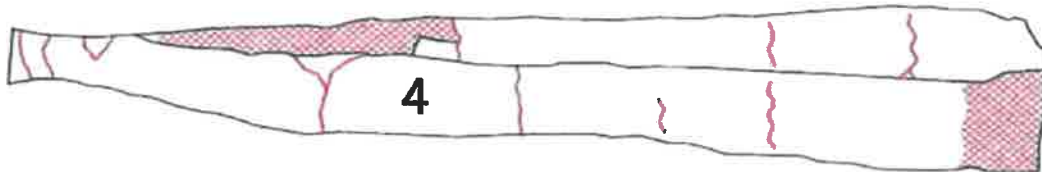
Section 1B has an added concrete cap and has partially collapsed.



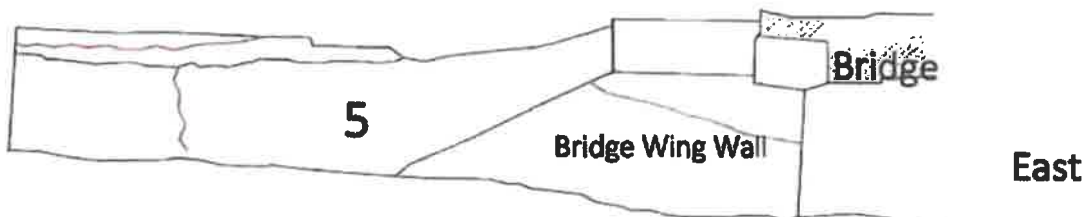
Section 2 has not cracked, but is leaning forward.



Section 3 has is very irregular and is leaning forward.



Section 4 has cracked and has had an additional concrete wall added on top of the original.



Section 5 is engaged with the wing wall of the Pecan Street Bridge and has cracked.

Opinions & Recommendations

It is our opinion that the Town Creek retaining wall is no longer structurally sound. The trees continue to be a primary cause of distress, as well as the added soil load in places and the lack of a proper footing. Moreover, portions of the wall are too tall for dry-stacked stone. Finally, much of the wall has lost its historic appearance. We recommend the following measures for rehabilitation of the wall:

Site, Soils, and Foundation:

Remove all trees and vegetation within 15 feet of the retaining wall and treat the stumps with herbicide to kill the roots.

Section 1A:

~~Remove the concrete cap, and restore in place, stabilizing localized areas of loose or displaced stones. Excavate behind the wall and install filter fabric. Disassemble the dry-stack rock, recording the bond pattern and placement. Construct new concrete footing and backup wall.~~

Section 1B:

Reconstruct Section 1B to match section 1A.

Section 2:

Carefully remove the concrete face and cap while salvaging the historic stone. Reconstruct the wall as for Sections 1A and 1B using the salvaged stone.

Section 3:

Same as Section 2.

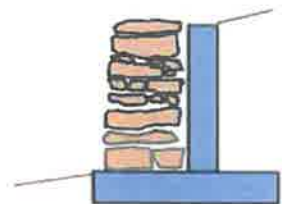
Section 4:

Remove and salvage the existing stone and construct a concrete retaining wall as illustrated above. Face this retaining wall with the salvaged stone.

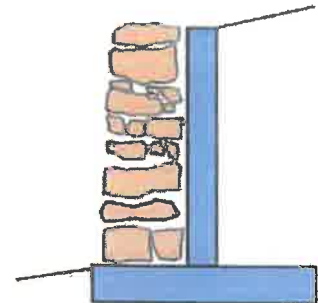
Section 5:

Same as Section 4 but tie this wall into the bridge wing-wall.

Mortar can be used to set the stones, leaving the joints deeply recessed to emulate the dry-stack appearance. Stone anchors will be required for the taller walls.



Typical section for retaining wall sections 1A, 1B, 2, and 3.



Typical section for retaining wall sections 4-5.

Limitations

This structural assessment was based on visual field observations of readily accessible areas. The recommendations are based on the observed conditions at the subject property at the time of the assessment. Other conditions may exist, or develop over time, which were not found during the assessment. These recommendations do not represent a final design or specification. Additional investigation will be required as part of a comprehensive program or design.

End of Report

SPARKS ENGINEERING
Town Creek Retaining Wall - Blanco, Tx
Engineer's Opinion of Probable Cost - September 7, 2023

Category	Item	Quantity	Unit	Unit Price	Amount
	Temporary Erosion Control, Signs, & Barricades	1	LS	\$ 8,000.00	\$ 8,000.00
	Mobilization	1	LS	\$ 10,000.00	\$ 10,000.00
	Tree/Brush Removal	1	LS	\$ 20,000.00	\$ 20,000.00
	Finish grading and Re-seeding	100	SY	\$ 30.00	\$ 3,000.00
	Excavation (Sections 1-5)	70	CY	\$ 80.00	\$ 6,000.00
	Demolition (Sections 1-5)	45	CY	\$ 300.00	\$ 14,000.00
	Salvaging of Stone from Demolished Sections	60	TON	\$ 200.00	\$ 12,000.00
	Reconstruction with Footing (Sections 1A & 1B)	220	SF	\$ 140.00	\$ 31,000.00
	Reconstruction with Footing (Sections 1, 2 & 3)	240	SF	\$ 110.00	\$ 26,000.00
	Concrete Retaining Wall up to 3' Height (Sections 1-3)	151	LF	\$ 300.00	\$ 45,000.00
	Concrete Retaining Wall up to 6' Height (Sections 4-5)	65	LF	\$ 300.00	\$ 20,000.00
	Stone Veneer Using New or Salvaged Stone (Sections 4-5)	450	SF	\$ 40.00	\$ 18,000.00
	Railing (If Public Access Is Allowed)	200	LF	\$ 175.00	\$ 35,000.00
	Total Construction Cost				\$ 248,000.00
	Design Fees	15%			\$ 37,000.00
	Topo Survey & Geotech	6%			\$ 20,000.00
	Contingency	20%			\$ 50,000.00
	Total Project Cost				\$ 355,000.00

Excludes escalation, City project management and administrative fees, landscaping, trails, pavement, signage and amenities.

OLD BUSINESS

ITEM #2

***City of Blanco
Water Conservation
and
Drought Contingency Plan***

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(draft 4 clean: final)

*City of Blanco
Water Conservation
and
Drought Contingency Plan*

WATER CONSERVATION PLAN

I. Planning Area

The City of Blanco (City) is located in Blanco County, Texas on US Highway 281. Blanco's 2020 US Census population was 1,694 people, down from 2010 US Census population was 1,739 people. The current population within the service area is approximately 1,985 based on best available information. The American Community Survey estimates do not track cities with a population less than 5,000.

II. Water and Wastewater Systems

The City's public water supply system currently serves approximately 1,118 connections. The City's raw water supplies include an adjudicated water right on the Blanco River (600 acre-feet/year) as well as a contracted annual supply from Texas Water (600 acre-feet/year). The City's combined raw water supplies are capable of serving upwards of 3,000 connections.

Treated water supplies include a 1.0 mgd surface water treatment plant on the Blanco River which is owned and operated by the City of Blanco as well as a 0.5 mgd water treatment and delivery contract with Texas Water for treatment of the Canyon Lake water supply.

The City's drinking water distribution system includes high service pump stations and ground storage tanks at each of the treated water entry points, for a combined ground storage volume of 750,000 gallons and high service pump capacity of 2,000 gpm. The City owns a booster pump station along Texas Water delivery pipeline that includes 200,000 gallons of ground storage and two 500 gpm booster pumps. A 200,000 gallon standpipe provides elevated storage capacity for the City's central pressure plane, and a 100,000 gallon elevated storage tank and transfer pump station serves the north pressure plane. In addition, the City operates a small booster pump station with a 20,000 gallon ground storage tank and a 1,600 gallon hydro pneumatic pressure tank, which serves approximately 60 customers in its southern pressure plane.

The City's wastewater system generally includes a system of gravity collection mains that convey wastewater to a main lift station. The main lift station pumps the wastewater to a 0.225 mgd wastewater treatment plant owned and operated by the City. After treatment, the majority of wastewater effluent is being used to irrigate adjacent agricultural fields under a 210 TPDES permit. Excess effluent is discharged to an unnamed tributary which flows to the Blanco River.

III. Specific, Quantified 5 and 10-Year Targets and Goals

The City recognizes the importance of developing effective water conservation and emergency water demand management plans. Proper planning will allow all users in the system to conserve water and ensure a supply during shortages due to system constraints or drought. The Texas Water Development Board 2021 Regional Water Plan water management strategies include water conservation. The City will establish an overall goal of 1% reduction per year over 10 years. The City will attempt to eventually reduce total per capita water consumption to below 100

gallons per capita, per day. The City has established the following combination of goals to meet state and regional goals for its water conservation plan.

- A. **Reduce per capita consumption.** The City's 5-year average annual per capita treated water use for 2018-2022 was 170 gallons per day. The City's goals are to reduce the gallons consumed per capita per day in the next five years to 161 gallons per day, and in the next ten years to 153 gallons per day.
- B. **Reduce residential per capita consumption.** The City's 5-year average annual per capita treated water use for residential use from 2018-2022 was 99 gallons per day. The City's goals are to reduce the gallons consumed per capita per day for residential uses in the next five years to 94 gallons per day, and in the next ten years to 89 gallons per day.
- C. **Reduce total water loss.** The City's 5-year average per capita water loss for 2018-2022 was 30 gallons per day. The City's goals are to reduce the water losses in the next five years to 26 gallons consumed per capita per day, and in the next ten years to 24 gallons consumed per capita per day.

IV. Master Metering Devices

The City uses master meters at the treated water system entry points to measure the amount of water pumped into the system. The City will have its water meters tested and calibrated annually to maintain its accuracy to within plus or minus 5%.

V. Universal Metering

The water conservation plan must include a program for universal metering of both customer and public uses of water, for meter testing and repair, and periodic meter replacement.

All customer service connections and municipal connections are currently metered. The City has established a plan to replace broken or otherwise malfunctioning meters. Production meters larger than 1 inch will be tested annually, and meters 1 inch and smaller will be tested once every ten years. Residential meters recording greater than 1,000,000 gallons will be replaced, and suspicious meters that record abnormally low usage will be tested or replaced immediately.

VI. Record Management Program

The City maintains a database of all water customers. City personnel use this database to record water sales and to determine the amount of water loss in the system (by comparison to the amount of treated water pumped into the system).

VII. Metering/Leak-Detection and Repair Program

Universal metering of all retail customers is already in place in the water system. The City's current leak detection system consists of the following:

- A. Comparing treated water pumped into the system to potable water metered to customers on a monthly basis.
- B. Visual surveillance by all City employees, daily monitoring of system usage, and tank levels.
- C. Review of water bills to inform users of large increases in water usage.

VIII. Capturing Water Losses

Several methods are used to find and control water losses. City personnel continuously survey along distribution lines for leaks, abandoned services, and illegal connections. A monthly review of water pumped into the system versus water sold to customers is also performed to monitor for excessive losses. Further, the City strives to estimate the amount of unmetered water used for flushing or fire-fighting as accurately as possible.

IX. Continuing Public Education and Information

Through education and information dissemination, the City will continue to inform its water customers of the benefits of water conservation. The City will accomplish this by implementing the following steps:

- A. The City will provide public educational material developed by its staff, materials obtained from the Texas Water Development Board, Texas Commission on Environmental Quality, or other sources annually to its customers. The information will be made available on the City's website and at City Hall.
- B. The City will report annually on the effectiveness of the City's water conservation measures, to include the per capita water usage and the annual water loss. If the Water Conservation Plan is not effective, City staff will make recommendations for modifying the plan to increase its effectiveness. The City will send a copy of an annual report to the executive administrator of the Texas Water Development Board.
- C. The City is committed to partnering with local non-profits and school districts to promote water conservation and water reuse opportunities. The City will host informational tours of the water and wastewater facilities. Facility tours and public education learning opportunities will be managed by the City Secretary and Public Works Director.

X. Non-Promotional Water and Wastewater Rate Structure

The City has adopted a rate structure that does not encourage the excessive use of water. This rate structure is available on the City of Blanco Web site at <https://www.cityofblanco.tx.gov> or upon request.

XI. Enforcement Procedure and Plan Adoption

This water conservation plan has been implemented through the passage of an ordinance by the City. A copy of this ordinance is available on the City of Blanco Web site at <https://www.cityofblanco.tx.gov> or upon request.

XII. Contract Requirements for Successive Customer Conservation

The City will require all wholesale public utility, private utility, political subdivision, or private business customers to adopt and implement the City's water conservation plan. As part of any new wholesale customer contract or renewal of an existing wholesale customer contract to purchase water from the City, the City will require that the water conservation plan be adopted.

XIII. Record Management System

The plan must include a record management system to record water pumped, water deliveries, water sales, and water losses which allows for the desegregation of water sales and uses into the following user classes: residential; commercial; public and institutional; and industrial.

The City currently maintains records of water pumped, water sold, and water losses. The accounting system allows for the segregation of water sales and use in categories of residential, commercial, industrial, and public/institutional.

XIV. Plumbing Codes

The City has adopted the 2015 International Building Codes as published by the International Code Council (ICC) as its standard for new construction and remodeling.

XV. Implementation Schedule

- Master meters will be tested and calibrated annually.
- Meters 1 inch and smaller will be monitored for accuracy and replaced on a 10 year cycle.
- Water audits are conducted annually to identify water losses.
- Known water losses are corrected immediately, and deteriorating water mains are replaced on an on-going basis.
- Educational materials will be made available on the City's website and at City Hall annually.
- Visual leak detection inspections are performed on an on-going basis.

XVI. Tracking the Implementation and Effectiveness

The City will track the established targets and goals by utilizing the following procedures:

- Logs shall be maintained for meter calibration, meter testing, and meter replacement program.
- Annual water audits shall be documented and kept in the utility department files.
- Ordinance will document all changes in water rates.
- A record of the location of leaks repaired will be maintained in order to identify lines needing replacement.

City of Blanco Drought Contingency Plan

Section I: Declaration of Policy, Purpose, and Intent

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Blanco hereby adopts the following regulations and restrictions on the delivery and consumption of water.

Water uses regulated or prohibited under this Drought Contingency Plan (the Plan) are considered to be non-essential and continuation of such uses during times of water shortage or other water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section X of this Plan.

Section II: Public Involvement

Opportunity for the public to provide input into the preparation of the Plan was provided by the City of Blanco by means of scheduling and providing public notice of a public meeting to accept input on the plan.

Section III: Public Education

The City of Blanco will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means of press releases, utility bill inserts, or website posting.

Section IV: Coordination with Regional Water Planning Groups

The service area of the City of Blanco is located within Region K and City of Blanco has provided a copy of this Plan to the Region K Water Planning Group.

Section V: Authorization

The [Mayor or](#) City Administrator, or his/her designee is hereby authorized and directed to implement the applicable provisions of this Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The City Administrator or his/her designee shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan.

Section VI: Application

The provisions of this Plan shall apply to all persons, customers, and property utilizing water provided by the City of Blanco. The terms "person" and "customer" as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

Section VII: Definitions

For the purposes of this Plan, the following definitions shall apply:

Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: any person, company, or organization using water supplied by the City of Blanco. Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Gray water: wastewater from household activities like showering, laundry, and handwashing, excluding wastewater from toilets or kitchen sinks. It can be safely reused for certain purposes like landscape irrigation, but not for drinking or other uses that involve direct contact with humans.

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Harvested Rainwater: water collected from rainfall for the purpose of collecting and storing for later uses. Harvested Rainwater is not to be used for the purpose of drinking water or any other use that would require potable water.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- d) use of water to wash down buildings or structures for purposes other than immediate fire protection;
- e) flushing gutters or permitting water to run or accumulate in any gutter or street;
- f) use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;

- g) use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- i) use of water from hydrants for construction purposes or any other purposes other than firefighting.

Odd numbered address: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

Potable Water/Drinking Water: Potable/Drinking water comes from surface or ground sources and is treated to levels that meet state and federal standards for consumption.

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Water Waste: Any intentional, known, or negligent act that results in or causes a non-beneficial use of water. This includes but is not limited to: non-emergency landscape watering outside designated watering times; failure to repair a controllable leak; water runoff or overspray onto impervious surfaces from a sprinkler, irrigation system, or hose; landscape watering during or shortly after a rain; any use that violates or contradicts restrictions imposed under the conditions stated in this Plan.

Section VIII: Criteria for Initiation of Drought Response Stages and Associated Restrictions

The City Administrator or his/her designee shall monitor water supply and/or demand conditions on a weekly basis and shall determine when conditions warrant initiation of each stage of the Plan based on when specified conditions are reached.

The Requirements for initiation criteria described below are based on criteria levels based on a statistical analysis of the vulnerability of the water source under drought of record conditions, or based on known system capacity limits, and is intended to match or exceed the Requirements for Initiation stated in the Texas Water Company Drought Contingency Plan and Emergency Conditions plan as the plan relates to the county of Blanco, Texas.

Utilization of alternative water sources and/or alternative delivery mechanisms:

Alternative water source(s) for the City of Blanco is Canyon Lake Water Supply Corporation Canyon Lake Shores and the Guadalupe-Blanco River Authority Western Canyon Water Supply.

Best Management Practices for Supply Management:

The City of Blanco will manage limited water supplies and/or reduce water demand by reduced or discontinued flushing of water mains, reduced or discontinued irrigation of public areas; use of an alternate supply source(s); and use of reclaimed water for non-potable purposes.

The City Administrator or his/her designee will initiate communication protocols as outlined in Section X within a timely manner at the onset of stage initiation and thereafter, at least ~~weekly~~ monthly for all Drought Contingency stages, ~~and more frequently if the existing circumstances and conditions require such action as determined by the city administrator or his/her designee.~~

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The City Administrator or his/her designee may amend restrictions in any stage based on existing or anticipated future conditions.

Stages:

Stage 0 – Ongoing Water Management (Year-round rules)

This stage exists in the absence of conditions that would require the initiation of water management activities as prescribed in Drought Management Stages 1 – 5 as outlined below.

Stage 0 restrictions are as follows:

All operations of the City of Blanco shall adhere to water use restrictions prescribed for each Stage of the Plan.

Water customers are required to practice water conservation and to minimize or discontinue water use for non-essential purposes.

Water customers may use gray water or harvested rainwater from their home or business for the purpose of watering landscape or other non-potable water uses.

Water Waste is prohibited, independent of any Stage or condition.

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General Landscape Watering General Landscape/Pools/Public Water Use

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Unless supplanted by Drought or Emergency State conditions, landscape watering done by automatic, in-ground, or sprinkler systems, hand watering, soaker hose, bucket, and/or drip irrigation is limited to two days per week according to the street address as follows.

- If there is no street address associated with the property, such as a parkway, or if there is more than one street address associated with a single contiguous property the irrigation days are Monday and Friday.
- All landscape watering should occur between 7:00 a.m. to 10:00 a.m. OR 7:00 p.m. to 10:00 p.m., unless otherwise stated by TWC as needed.

Last Digit of Address	Watering Day
0, 2, 4, 6, 8	Monday
1, 3, 5, 7, 9	Tuesday
0, 2, 4, 6, 8	Thursday
1, 3, 5, 7, 9	Friday

- **Athletic Fields** - Watering should follow a no more than twice per week schedule per irrigated area unless the athletic fields are used for organized sports practice, competition, or exhibition events when irrigation outside of the standard weekly schedule is necessary to protect the health and safety of the players, staff, or officials present for the athletic event. All ornamental landscape areas around facilities with athletic fields shall follow general landscape irrigation restrictions.
- **Eating Establishments** - Restaurants, bars, and other commercial food or beverage establishments are encouraged not to provide drinking water to customers unless a specific request is made by the customer for drinking water.
- **Fire Hydrants** - In all stages of drought, the use of water from fire hydrants shall be prohibited for landscape irrigation, filling pools, operating fountains, and car washing. Water should be transported only

for the purposes of firefighting or providing minimal water needed for indoor use where auxiliary sources are inadequate and activities necessary to maintain public health, safety and welfare, or for construction use. Transport of water other than for firefighting requires a variance and a water meter.

- **Golf Courses** - Golf courses should develop a drought contingency plan that meets the minimum water reduction target set for each of the Drought Stages.
- **Hotels/Motels** - The owner or operator of a hotel, motel short-term rental or other establishment that offers or provides lodging or rental accommodations for compensation are encouraged to offer a towel and linen reuse water conservation option to its lodgers, renters, or customers and maintain in each applicable guest room, suite, or property informational signage to communicate information relating to this requirement and to offer the opportunity for guest participation.
- **Pools** - Draining and re-filling is permitted only onto pervious surfaces or onto a surface where water will be transmitted directly to a pervious surface, and only if:
 - o Draining excess water from pool due to rain in order to lower water to maintenance level;
 - o Repairing, maintaining, or replacing pool components that have become hazardous;
 - o or Repair of a pool leak.

Public/community swimming pools are allowed to fill or replenish water to maintain safe levels of water quality for human contact and for maintenance as outlined above.

Stage 1 – MILD Water Shortage Conditions

Requirements for initiation

Customers shall adhere to the Stage 1 - MILD Water Shortage Restrictions when the Mayor or city administrator or his/her designee determines that one or a combination of such initiation criteria occurs.

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OR:

Customers shall adhere to Stage 1 - MILD Water Shortage Restrictions when the Texas Water Company notifies the City of Blanco that Stage 1 Drought Response conditions have been met and all associated restrictions are to be implemented.

Stage 1 Drought Response Measures occur when one or a combination of such triggering criteria occurs.

- a) Water consumption has reached 70 percent of daily maximum production averaged over three consecutive days.
- b) There is an extended period (at least (4) weeks) of below normal precipitation.
- c) State Well 68-07-407 drops to three hundred and twenty-five (325) feet below the land surface for a 10-day rolling average.
- d) US Drought Monitor declares Moderate Drought conditions for Comal County, Texas.
- e) Canyon Reservoir water surface elevation drops to a level of 895 ft. msl or lower

Response Measures and Target Reductions

Reduction Goal: 10%

Restrictions: All requirements from Stage 0 are also in effect during Stage 1 with the following modifications and additions:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- All landscape watering for residential and commercial properties is reduced to once a week according to the following and may be subject to additional time-of-day and durational restrictions.
- If there is no street address associated with the property, such as a parkway, or if there is more than one street address associated with a single contiguous property, the irrigation day on Monday.

Last Digit of Address	Watering Day
0, 2, or 4	Monday
1 or 3	Tuesday
6 or 8	Thursday
5, 7, or 9	Friday

- City of Blanco will raise awareness about opportunities for voluntary conservation and increase education efforts.
- If needed, all landscape watering may be further restricted to certain times of day and certain durations.
- Bulk customers will adjust the time at which they pull water from City of Blanco's system as to avoid City of Blanco's peak demand hours. Bulk customers may pull water from TWC's system from 9 a.m. to 4 p.m.

Stage 2 – MODERATE Water Shortage Conditions

Requirements for initiation

Customers shall adhere to the Stage 2 MODERATE Water Shortage Restrictions when the Mayor or city administrator or his/her designee determines one or a combination of such initiation criteria occurs.

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OR:

Customers shall adhere to Stage 2 – MODERATE Water Shortage Restrictions when the Texas Water Company notifies the City of Blanco that Stage 1 Drought Response conditions have been met and all associated restrictions are to be implemented.

Stage 2 Drought Response Restrictions occur when one or a combination of such initiation criteria occurs.

- a) Water consumption has reached 75 percent of the available production capacity averaged over three consecutive days.
- b) State Well 68-07-407 drops to three hundred and thirty-five (335) feet below the land surface for a 10-day rolling average.
- c) There is an extended period (at least (8) weeks) of below normal precipitation.
- d) US Drought Monitor declares Severe Drought conditions for Comal County, Texas.
- e) Canyon Reservoir water surface elevation drops to a level of 890 ft. msl or lower.

Response Measures and Target Reductions

Reduction Goal: 20%

Restrictions: All the requirements from Stage 0 through Stage 1 are also in effect during Stage 2 with the following modifications and additions:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons

- All landscape watering for residential and commercial properties is reduced to every other week beginning the week that is designated by TWC after Stage 2 conditions have been declared according to the following schedule and may be subject to additional time-of-day and durational restrictions.
- If there is no street address associated with the property, such as a parkway, or if there is more than one street address associated with a single contiguous property, the irrigation day is Monday.

Last Digit of Address	Watering Day
0, 2, or 4	Monday
1 or 3	Tuesday
6 or 8	Thursday
5, 7 or 9	Friday

- Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane, or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rinses. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
- Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight.
- Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Blanco.
- Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Blanco, the facility shall not be subject to these regulations.

~~(Conversation on this revolved around stating that water could occur between 8pm through 10am the following day. After review, the rule is meant to allow for watering at two separate times each day as opposed to a continuous watering period over two days.)~~

Commented [TT1]: Agreed this covers the point

- All restaurants are prohibited from serving water to patrons except upon request of the patron.
- The following uses of water are defined as non-essential and are prohibited:
 - Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas.
 - Use of water to wash down buildings or structures for purposes other than immediate fire protection.

- Use of water for dust control.
- Flushing gutters or permitting water to run or accumulate in any gutter or street; and
- Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).

Stage 3 – SEVERE Water Shortage Conditions

Requirements for initiation

Customers shall adhere to the Stage 3 - SEVERE Water Shortage Restrictions when the Mayor or city administrator or his/her designee determines one or a combination of such initiation criteria occurs.

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OR:

Customers shall adhere to Stage 3 – SEVERE Water Shortage Restrictions when the Texas Water Company notifies the City of Blanco that Stage 3 Drought Response conditions have been met and all associated restrictions are to be implemented.

Stage 3 Drought Response Restrictions occur when one or a combination of such initiation criteria occurs.

- Water consumption has reached 80 percent of the maximum production capacity averaged over three consecutive days.
- Water consumption of 80 percent of the maximum production capacity and water storage levels in the system are unable to recover in one 24-hour period.
- There is an extended period (at least (12) weeks) of below normal precipitation.
- State Well 68-07-407 drops to three hundred and forty-five (345) feet below the land surface for a 10-day rolling average.
- US Drought Monitor declares Extreme Drought conditions for Comal County, Texas.
- Canyon Reservoir water surface elevation drops to a level of 885 ft. msl or lower.

Response Measures and Target Reductions

Reduction Goal: 30%

Restrictions: All the requirements from Stage 0 through Stage 2 are also in effect during Stage 3 with the following modifications and additions:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- All landscape watering for residential and commercial properties is reduced to every other week beginning the week that is designated by TWC after Stage 3 conditions have been declared according to the following schedule and may be subject to additional time-of-day and durational restrictions.
- If there is no street address associated with the property, such as a parkway, or if there is more than one street address associated with a single contiguous property, the irrigation day is Monday.

Last Digit of Address	Watering Day
0, 2, or 4	Monday
1 or 3	Tuesday
6 or 8	Thursday
5, 7 or 9	Friday

- Filling of swimming pools is prohibited; however, customers can top off their pools with water. Public/community swimming pools may be exempt from this prohibition to maintain safe levels of water quality for human contact.
- Car washing is only allowed at commercial car wash facilities that recycle water.
- Pressure washing is prohibited, but pressure washing may be allowed for health and safety purposes only. Pressure washing equipment must be fitted with a spray nozzle that does not use more than 3.5 gallons of water per minute and has a trigger shut-off.

Stage 4 –CRITICAL Water Shortage Conditions

Requirements for initiation

Customers shall adhere to the Stage 4 - CRITICAL Water Shortage Restrictions when the city administrator or his/her designee determines one or a combination of such initiation criteria occurs.

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OR:

Customers shall adhere to Stage 4 –CRITICAL Water Shortage Restrictions when the Texas Water Company notifies the City of Blanco that Stage 4 Drought Response conditions have been met and all associated restrictions are to be implemented.

Stage 4 Drought Response Restrictions occur when one or a combination of such initiation criteria occurs.

- Water consumption has exceeded 85 percent or more of the maximum production capacity averaged over three consecutive days.
- Water consumption of 85 percent of the maximum production capacity and water storage levels in the system are unable to recover in one 24-hour period.
- There is an extended period (at least (16) consecutive weeks) of below normal precipitation.
- State Well 68-07-407 drops to three hundred and fifty-five (355) feet below the land surface for a 10-day rolling average.
- US Drought Monitor declares Exceptional Drought conditions for Blanco County, Texas.
- Canyon Reservoir water surface elevation drops to a level of 880 ft. msl or lower.
- The President, or his/her designee, determines that there are critical water shortage conditions.

Response Measures and Target Reductions

Reduction Goal: 40%

Restrictions: All requirements from year-round rules through Stage 3 are also in effect during Stage 4, with the following modifications and additions:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.
- b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane, or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10 p.m.
- c) The filling, refilling, or adding of water to swimming pools, wading pools, and Jacuzzi-type pools is prohibited.
- d) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- e) No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.

Stage 5 – EMERGENCY Water Shortage Conditions

Requirements for initiation

Customers shall adhere to the Stage 5 EMERGENCY Water Shortage Restrictions when ~~the Mayor or the~~ city administrator or his/her designee determines one or a combination of such initiation criteria occurs.

OR:

Customers shall adhere to Stage 5 - EMERGENCY Water Shortage Restrictions when the Texas Water Company notifies the City of Blanco that Stage 5 EMERGENCY Water Shortage conditions have been met and all associated restrictions are to be implemented.

Stage 5 Drought Response Restrictions occur when one or a combination of such initiation criteria occurs.

- a) Canyon Reservoir water surface elevation drops to a level of 865 ft. msl or lower.
- b) Failure of a major component of the system or an event which reduces the minimum residual pressure in the system below 20 psi for a period of 24 hours or longer; or

- c) The water level in any of the water storage tanks cannot be adequately replenished for three consecutive days; or
- d) Emergency conditions declared by the GBRA or TWC that may impact City of Blanco customers; or
- e) System and/or system component failures such as major water line breaks, insufficient treatment plant conditions, or major pump failures, and related; or
- f) Any system failure occurs while in a Drought Stage; or
- g) Other unforeseen events which could cause imminent health or safety risks to the public such as contamination events.

Response Measures and Target Reductions

Reduction Goal: 50%

Restrictions: All requirements from year-round rules through Stage 4 are also in effect during Stage 5, plus any additional restrictions as deemed necessary by the City Administrator or his/her designee.

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- All outside water use is prohibited, except for uses necessary to sustain livestock.
- Any additional restrictions or measures deemed necessary to protect public health and safety.

Termination from EMERGENCY Water Shortage Conditions may occur when: The City Administrator or his/her designee determines that the triggering criteria is resolved, is unlikely to occur again within 7 days, and no other triggering criteria are likely to occur.

Restrictions: Any combination of the restrictions stated in this plan may be put in place in order to manage emergency conditions in a way that prevents any harm to public health or safety. Restrictions will be determined by the potential impact of the condition on customers. The Vice President of Operations has authority to institute any additional restrictions not stated in this Plan if necessary to manage the impact of emergency conditions.

Section IX: Drought Response - Notification

The [Mayor or City Administrator](#), or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and, in accordance with the triggering criteria set forth in Section VIII of this Plan, shall determine that a mild, moderate, severe, critical, emergency or water shortage condition exists and shall implement the following notification procedures:

Notification of the Public:

The City Administrator or his/ her designee shall notify the public by means of:

- publication in a newspaper of general circulation,
- direct mail to each customer,

- public service announcements,
- signs posted in public places
- take-home fliers at schools.
- City website posting
- Take-home fliers at schools
- Any other available electronic notification system directed to each user or customer

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Additional Notification:

The City Administrator or his/ her designee shall notify directly, or cause to be notified directly, the following individuals and entities:

- Mayor / Chairman and members of the City Council / Utility Board
- Fire Chief(s)
- City and/or County Emergency Management Coordinator(s)
- County Judge & Commissioner(s)
- State Disaster District / Department of Public Safety
- Texas Department of Emergency Management (TDEM)
- TCEQ (required when mandatory restrictions are imposed)
- Major water users
- Critical water users, i.e. hospitals
- Parks / street superintendents & public facilities managers

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Section X: Enforcement

- (a) No person shall knowingly or intentionally allow the use of water from the City of Blanco for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by City Administrator, or his/her designee, in accordance with provisions of this Plan.
- (b) Any person who violates this Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than two hundred dollars (\$200.00) and not more than two thousand dollars (\$2,000.00). Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the City Administrator shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at \$ 60.00, and any other costs incurred by the City of Blanco in discontinuing service. In addition, suitable assurance must be given to the City Administrator that the same

action shall not be repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.

- (c) Any person, including a person classified as a water customer of the City of Blanco, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.
- (d) Any employee of the City of Blanco, police officer, or other City employee designated by the City Administrator, may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the municipal court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in municipal court to enter a plea of guilty or not guilty for the violation of this Plan. If the alleged violator fails to appear in municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in municipal court before all other cases.

Section XI: Variances

The City Administrator, or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- a) Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
- b) Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the City of Blanco within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the City Administrator, or his/her designee, and shall include the following:

- a) Name and address of the petitioner(s).
- b) Purpose of water use.
- c) Specific provision(s) of the Plan from which the petitioner is requesting relief.
- d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
- e) Description of the relief requested.
- f) Period of time for which the variance is sought.

- g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
- h) Other pertinent information.

**City of Blanco
Water Conservation
and
Drought Contingency Plan**

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(draft 3 - redlines)

*City of Blanco
Water Conservation
and
Drought Contingency Plan*

WATER CONSERVATION PLAN

I. Planning Area

The City of Blanco (City) is located in Blanco County, Texas on US Highway 281. Blanco's 2020 US Census population was 1,694 people, down from 2010 US Census population was 1,739 people. The current population within the service area is approximately 1,985 based on best available information. The American Community Survey estimates do not track cities with a population less than 5,000.

II. Water and Wastewater Systems

The City's public water supply system currently serves approximately 1,118 connections. The City's raw water supplies include an adjudicated water right on the Blanco River (600 acre-feet/year) as well as a contracted annual supply from Texas Water (600 acre-feet/year). The City's combined raw water supplies are capable of serving upwards of 3,000 connections.

Treated water supplies include a 1.0 mgd surface water treatment plant on the Blanco River which is owned and operated by the City of Blanco as well as a 0.5 mgd water treatment and delivery contract with Texas Water for treatment of the Canyon Lake water supply.

The City's drinking water distribution system includes high service pump stations and ground storage tanks at each of the treated water entry points, for a combined ground storage volume of 750,000 gallons and high service pump capacity of 2,000 gpm. The City owns a booster pump station along Texas Water delivery pipeline that includes 200,000 gallons of ground storage and two 500 gpm booster pumps. A 200,000 gallon standpipe provides elevated storage capacity for the City's central pressure plane, and a 100,000 gallon elevated storage tank and transfer pump station serves the north pressure plane. In addition, the City operates a small booster pump station with a 20,000 gallon ground storage tank and a 1,600 gallon hydro pneumatic pressure tank, which serves approximately 60 customers in its southern pressure plane.

The City's wastewater system generally includes a system of gravity collection mains that convey wastewater to a main lift station. The main lift station pumps the wastewater to a 0.225 mgd wastewater treatment plant owned and operated by the City. After treatment, the majority of wastewater effluent is being used to irrigate adjacent agricultural fields under a 210 TPDES permit. Excess effluent is discharged to an unnamed tributary which flows to the Blanco River.

III. Specific, Quantified 5 and 10-Year Targets and Goals

The City recognizes the importance of developing effective water conservation and emergency water demand management plans. Proper planning will allow all users in the system to conserve water and ensure a supply during shortages due to system constraints or drought. The Texas Water Development Board 2021 Regional Water Plan water management strategies include water conservation. The City will establish an overall goal of 1% reduction per year over 10 years. The City will attempt to eventually reduce total per capita water consumption to below 100

gallons per capita, per day. The City has established the following combination of goals to meet state and regional goals for its water conservation plan.

- A. **Reduce per capita consumption.** The City's 5-year average annual per capita treated water use for 2018-2022 was 170 gallons per day. The City's goals are to reduce the gallons consumed per capita per day in the next five years to 161 gallons per day, and in the next ten years to 153 gallons per day.
- B. **Reduce residential per capita consumption.** The City's 5-year average annual per capita treated water use for residential use from 2018-2022 was 99 gallons per day. The City's goals are to reduce the gallons consumed per capita per day for residential uses in the next five years to 94 gallons per day, and in the next ten years to 89 gallons per day.
- C. **Reduce total water loss.** The City's 5-year average per capita water loss for 2018-2022 was 30 gallons per day. The City's goals are to reduce the water losses in the next five years to 26 gallons consumed per capita per day, and in the next ten years to 24 gallons consumed per capita per day.

IV. Master Metering Devices

The City uses master meters at the treated water system entry points to measure the amount of water pumped into the system. The City will have its water meters tested and calibrated annually to maintain its accuracy to within plus or minus 5%.

V. Universal Metering

The water conservation plan must include a program for universal metering of both customer and public uses of water, for meter testing and repair, and periodic meter replacement.

All customer service connections and municipal connections are currently metered. The City has established a plan to replace broken or otherwise malfunctioning meters. Production meters larger than 1 inch will be tested annually, and meters 1 inch and smaller will be tested once every ten years. Residential meters recording greater than 1,000,000 gallons will be replaced, and suspicious meters that record abnormally low usage will be tested or replaced immediately.

VI. Record Management Program

The City maintains a database of all water customers. City personnel use this database to record water sales and to determine the amount of water loss in the system (by comparison to the amount of treated water pumped into the system).

VII. Metering/Leak-Detection and Repair Program

Universal metering of all retail customers is already in place in the water system. The City's current leak detection system consists of the following:

- A. Comparing treated water pumped into the system to potable water metered to customers on a monthly basis.
- B. Visual surveillance by all City employees, daily monitoring of system usage, and tank levels.
- C. Review of water bills to inform users of large increases in water usage.

VIII. Capturing Water Losses

Several methods are used to find and control water losses. City personnel continuously survey along distribution lines for leaks, abandoned services, and illegal connections. A monthly review of water pumped into the system versus water sold to customers is also performed to monitor for excessive losses. Further, the City strives to estimate the amount of unmetered water used for flushing or fire-fighting as accurately as possible.

IX. Continuing Public Education and Information

Through education and information dissemination, the City will continue to inform its water customers of the benefits of water conservation. The City will accomplish this by implementing the following steps:

- A. The City will provide public educational material developed by its staff, materials obtained from the Texas Water Development Board, Texas Commission on Environmental Quality, or other sources annually to its customers. The information will be made available on the City's website and at City Hall.
- B. The City will report annually on the effectiveness of the City's water conservation measures, to include the per capita water usage and the annual water loss. If the Water Conservation Plan is not effective, City staff will make recommendations for modifying the plan to increase its effectiveness. The City will send a copy of an annual report to the executive administrator of the Texas Water Development Board.
- C. The City is committed to partnering with local non-profits and school districts to promote water conservation and water reuse opportunities. The City will host informational tours of the water and wastewater facilities. Facility tours and public education learning opportunities will be managed by the City Secretary and Public Works Director.

X. Non-Promotional Water and Wastewater Rate Structure

The City has adopted a rate structure that does not encourage the excessive use of water. This rate structure is available on the City of Blanco Web site at <https://www.cityofblancotx.gov> or upon request.

XI. Enforcement Procedure and Plan Adoption

This water conservation plan has been implemented through the passage of an ordinance by the City. A copy of this ordinance is available on the City of Blanco Web site at <https://www.cityofblancotx.gov> or upon request.

XII. Contract Requirements for Successive Customer Conservation

The City will require all wholesale public utility, private utility, political subdivision, or private business customers to adopt and implement the City's water conservation plan. As part of any new wholesale customer contract or renewal of an existing wholesale customer contract to purchase water from the City, the City will require that the water conservation plan be adopted.

XIII. Record Management System

The plan must include a record management system to record water pumped, water deliveries, water sales, and water losses which allows for the desegregation of water sales and uses into the following user classes: residential; commercial; public and institutional; and industrial.

The City currently maintains records of water pumped, water sold, and water losses. The accounting system allows for the segregation of water sales and use in categories of residential, commercial, industrial, and public/institutional.

XIV. Plumbing Codes

The City has adopted the 2015 International Building Codes as published by the International Code Council (ICC) as its standard for new construction and remodeling.

XV. Implementation Schedule

- Master meters will be tested and calibrated annually.
- Meters 1 inch and smaller will be monitored for accuracy and replaced on a 10 year cycle.
- Water audits are conducted annually to identify water losses.
- Known water losses are corrected immediately, and deteriorating water mains are replaced on an on-going basis.
- Educational materials will be made available on the City's website and at City Hall annually.
- Visual leak detection inspections are performed on an on-going basis.

XVI. Tracking the Implementation and Effectiveness

The City will track the established targets and goals by utilizing the following procedures:

- Logs shall be maintained for meter calibration, meter testing, and meter replacement program.
- Annual water audits shall be documented and kept in the utility department files.
- Ordinance will document all changes in water rates.
- A record of the location of leaks repaired will be maintained in order to identify lines needing replacement.

City of Blanco Drought Contingency Plan

Section I: Declaration of Policy, Purpose, and Intent

In order to conserve the available water supply and protect the integrity of water supply facilities, with particular regard for domestic water use, sanitation, and fire protection, and to protect and preserve public health, welfare, and safety and minimize the adverse impacts of water supply shortage or other water supply emergency conditions, the City of Blanco hereby adopts the following regulations and restrictions on the delivery and consumption of water.

Water uses regulated or prohibited under this Drought Contingency Plan (the Plan) are considered to be non-essential and continuation of such uses during times of water shortage or other water supply condition are deemed to constitute a waste of water which subjects the offender(s) to penalties as defined in Section X of this Plan.

Section II: Public Involvement

Opportunity for the public to provide input into the preparation of the Plan was provided by the City of Blanco by means of scheduling and providing public notice of a public meeting to accept input on the plan.

Section III: Public Education

The City of Blanco will periodically provide the public with information about the Plan, including information about the conditions under which each stage of the Plan is to be initiated or terminated and the drought response measures to be implemented in each stage. This information will be provided by means of press releases, utility bill inserts, or website posting.

Section IV: Coordination with Regional Water Planning Groups

The service area of the City of Blanco is located within Region K and City of Blanco has provided a copy of this Plan to the Region K Water Planning Group.

Section V: Authorization

The City Administrator, or his/her designee is hereby authorized and directed to implement the applicable provisions of this Plan upon determination that such implementation is necessary to protect public health, safety, and welfare. The City Administrator or his/her designee shall have the authority to initiate or terminate drought or other water supply emergency response measures as described in this Plan.

Section VI: Application

The provisions of this Plan shall apply to all persons, customers, and property utilizing water provided by the City of Blanco. The terms "person" and "customer" as used in the Plan include individuals, corporations, partnerships, associations, and all other legal entities.

Section VII: Definitions

For the purposes of this Plan, the following definitions shall apply:

Aesthetic water use: water use for ornamental or decorative purposes such as fountains, reflecting pools, and water gardens.

Commercial and institutional water use: water use which is integral to the operations of commercial and non-profit establishments and governmental entities such as retail establishments, hotels and motels, restaurants, and office buildings.

Conservation: those practices, techniques, and technologies that reduce the consumption of water, reduce the loss or waste of water, improve the efficiency in the use of water or increase the recycling and reuse of water so that a supply is conserved and made available for future or alternative uses.

Customer: any person, company, or organization using water supplied by the City of Blanco. Domestic water use: water use for personal needs or for household or sanitary purposes such as drinking, bathing, heating, cooking, sanitation, or for cleaning a residence, business, industry, or institution.

Even number address: street addresses, box numbers, or rural postal route numbers ending in 0, 2, 4, 6, or 8 and locations without addresses.

Gray water: wastewater from household activities like showering, laundry, and handwashing, excluding wastewater from toilets or kitchen sinks. It can be safely reused for certain purposes like landscape irrigation, but not for drinking or other uses that involve direct contact with humans.

Harvested Rainwater: water collected from rainfall for the purpose of collecting and storing for later uses. Harvested Rainwater is not to be used for the purpose of drinking water or any other use that would require potable water.

Industrial water use: the use of water in processes designed to convert materials of lower value into forms having greater usability and value.

Landscape irrigation use: water used for the irrigation and maintenance of landscaped areas, whether publicly or privately owned, including residential and commercial lawns, gardens, golf courses, parks, and rights-of-way and medians.

Non-essential water use: water uses that are not essential nor required for the protection of public, health, safety, and welfare, including:

- a) irrigation of landscape areas, including parks, athletic fields, and golf courses, except otherwise provided under this Plan;
- b) use of water to wash any motor vehicle, motorbike, boat, trailer, airplane or other vehicle;
- c) use of water to wash down any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas;
- d) use of water to wash down buildings or structures for purposes other than immediate fire protection;
- e) flushing gutters or permitting water to run or accumulate in any gutter or street;
- f) use of water to fill, refill, or add to any indoor or outdoor swimming pools or Jacuzzi-type pools;

- g) use of water in a fountain or pond for aesthetic or scenic purposes except where necessary to support aquatic life;
- h) failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s); and
- i) use of water from hydrants for construction purposes or any other purposes other than firefighting.

Odd numbered address: street addresses, box numbers, or rural postal route numbers ending in 1, 3, 5, 7, or 9.

Potable Water/Drinking Water: Potable/Drinking water comes from surface or ground sources and is treated to levels that meet state and federal standards for consumption.

Water Waste: Any intentional, known, or negligent act that results in or causes a non-beneficial use of water. This includes but is not limited to: non-emergency landscape watering outside designated watering times; failure to repair a controllable leak; water runoff or overspray onto impervious surfaces from a sprinkler, irrigation system, or hose; landscape watering during or shortly after a rain; any use that violates or contradicts restrictions imposed under the conditions stated in this Plan.

Section VIII: Criteria for Initiation of Drought Response Stages and Associated Restrictions

The City Administrator or his/her designee shall monitor water supply and/or demand conditions on a weekly basis and shall determine when conditions warrant initiation of each stage of the Plan based on when specified conditions are reached.

The Requirements for initiation criteria described below are based on criteria levels based on a statistical analysis of the vulnerability of the water source under drought of record conditions, or based on known system capacity limits, and is intended to match or exceed the Requirements for Initiation stated in the Texas Water Company Drought Contingency Plan and Emergency Conditions plan as the plan relates to the county of Blanco, Texas.

Utilization of alternative water sources and/or alternative delivery mechanisms:

Alternative water source(s) for the City of Blanco is Canyon Lake Water Supply Corporation Canyon Lake Shores and the Guadalupe-Blanco River Authority Western Canyon Water Supply.

Best Management Practices for Supply Management:

The City of Blanco will manage limited water supplies and/or reduce water demand by reduced or discontinued flushing of water mains, reduced or discontinued irrigation of public areas; use of an alternate supply source(s); and use of reclaimed water for non-potable purposes.

The City Administrator or his/her designee will initiate communication protocols as outlined in Section X within a timely manner at the onset of stage initiation and thereafter, at least ~~weekly~~ ~~monthly~~ for all Drought Contingency stages, and more frequently if the existing circumstances and conditions require such action as determined by the city administrator or his/her designee.

The City Administrator or his/her designee may amend restrictions in any stage based on existing or anticipated future conditions.

Stages:

Stage 0 – Ongoing Water Management (Year-round rules)

This stage exists in the absence of conditions that would require the initiation of water management activities as prescribed in Drought Management Stages 1 – 5 as outlined below.

Stage 0 restrictions are as follows:

All operations of the City of Blanco shall adhere to water use restrictions prescribed for each Stage of the Plan.

Water customers are required to practice water conservation and to minimize or discontinue water use for non-essential purposes.

Water customers may use gray water or harvested rainwater from their home or business for the purpose of watering landscape or other non-potable water uses.

Water Waste is prohibited, independent of any Stage or condition.

~~General Landscape Watering~~ General Landscape/ Pools/ Public Water Use

Unless supplanted by Drought or Emergency State conditions, landscape watering done by automatic, in-ground, or sprinkler systems, hand watering, soaker hose, bucket, and/or drip irrigation is limited to two days per week according to the street address as follows.

- If there is no street address associated with the property, such as a parkway, or if there is more than one street address associated with a single contiguous property the irrigation days are Monday and Friday.
- All landscape watering should occur between 7:00 a.m. to 10:00 a.m. OR 7:00 p.m. to 10:00 p.m., unless otherwise stated by TWC as needed.

Last Digit of Address	Watering Day
0, 2, 4, 6, 8	Monday
1, 3, 5, 7, 9	Tuesday
0, 2, 4, 6, 8	Thursday
1, 3, 5, 7, 9	Friday

- **Athletic Fields** - Watering should follow a no more than twice per week schedule per irrigated area unless the athletic fields are used for organized sports practice, competition, or exhibition events when irrigation outside of the standard weekly schedule is necessary to protect the health and safety of the players, staff, or officials present for the athletic event. All ornamental landscape areas around facilities with athletic fields shall follow general landscape irrigation restrictions.
- **Eating Establishments** - Restaurants, bars, and other commercial food or beverage establishments are encouraged not to provide drinking water to customers unless a specific request is made by the customer for drinking water.
- **Fire Hydrants** - In all stages of drought, the use of water from fire hydrants shall be prohibited for landscape irrigation, filling pools, operating fountains, and car washing. Water should be transported only

for the purposes of firefighting or providing minimal water needed for indoor use where auxiliary sources are inadequate and activities necessary to maintain public health, safety and welfare, or for construction use. Transport of water other than for firefighting requires a variance and a water meter.

- **Golf Courses** - Golf courses should develop a drought contingency plan that meets the minimum water reduction target set for each of the Drought Stages.
- **Hotels/Motels** - The owner or operator of a hotel, motel short-term rental or other establishment that offers or provides lodging or rental accommodations for compensation are encouraged to offer a towel and linen reuse water conservation option to its lodgers, renters, or customers and maintain in each applicable guest room, suite, or property informational signage to communicate information relating to this requirement and to offer the opportunity for guest participation.
- **Pools** - Draining and re-filling is permitted only onto pervious surfaces or onto a surface where water will be transmitted directly to a pervious surface, and only if:
 - o Draining excess water from pool due to rain in order to lower water to maintenance level;
 - o Repairing, maintaining, or replacing pool components that have become hazardous;
 - o or Repair of a pool leak.

Public/community swimming pools are allowed to fill or replenish water to maintain safe levels of water quality for human contact and for maintenance as outlined above.

Stage 1 -- MILD Water Shortage Conditions

Requirements for initiation

Customers shall adhere to the Stage 1 - MILD Water Shortage Restrictions when the city administrator or his/her designee determines that one or a combination of such initiation criteria occurs.

OR:

Customers shall adhere to Stage 1 - MILD Water Shortage Restrictions when the Texas Water Company notifies the City of Blanco that Stage 1 Drought Response conditions have been met and all associated restrictions are to be implemented.

Stage 1 Drought Response Measures occur when one or a combination of such triggering criteria occurs.

- a) Water consumption has reached 70 percent of daily maximum production averaged over three consecutive days.
- b) There is an extended period (at least (4) weeks) of below normal precipitation.
- c) State Well 68-07-407 drops to three hundred and twenty-five (325) feet below the land surface for a 10-day rolling average.
- d) US Drought Monitor declares Moderate Drought conditions for Comal County, Texas.
- e) Canyon Reservoir water surface elevation drops to a level of 895 ft. msl or lower

Response Measures and Target Reductions

Reduction Goal: 10%

Restrictions: All requirements from Stage 0 are also in effect during Stage 1 with the following modifications and additions:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- All landscape watering for residential and commercial properties is reduced to once a week according to the following and may be subject to additional time-of-day and durational restrictions.
- If there is no street address associated with the property, such as a parkway, or if there is more than one street address associated with a single contiguous property, the irrigation day on Monday.

Last Digit of Address	Watering Day
0, 2, or 4	Monday
1 or 3	Tuesday
6 or 8	Thursday
5, 7, or 9	Friday

- City of Blanco will raise awareness about opportunities for voluntary conservation and increase education efforts.
- If needed, all landscape watering may be further restricted to certain times of day and certain durations.
- Bulk customers will adjust the time at which they pull water from City of Blanco's system as to avoid City of Blanco's peak demand hours. Bulk customers may pull water from TWC's system from 9 a.m. to 4 p.m.

Stage 2 – MODERATE Water Shortage Conditions

Requirements for initiation

Customers shall adhere to the Stage 2 MODERATE Water Shortage Restrictions when the city administrator or his/her designee determines one or a combination of such initiation criteria occurs.

OR:

Customers shall adhere to Stage 2 – MODERATE Water Shortage Restrictions when the Texas Water Company notifies the City of Blanco that Stage 1 Drought Response conditions have been met and all associated restrictions are to be implemented.

Stage 2 Drought Response Restrictions occur when one or a combination of such initiation criteria occurs.

- a) Water consumption has reached 75 percent of the available production capacity averaged over three consecutive days.
- b) State Well 68-07-407 drops to three hundred and thirty-five (335) feet below the land surface for a 10-day rolling average.
- c) There is an extended period (at least (8) weeks) of below normal precipitation.
- d) US Drought Monitor declares Severe Drought conditions for Comal County, Texas.
- e) Canyon Reservoir water surface elevation drops to a level of 890 ft. msl or lower.

Response Measures and Target Reductions

Reduction Goal: 20%

Restrictions: All the requirements from Stage 0 through Stage 1 are also in effect during Stage 2 with the following modifications and additions:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons

- All landscape watering for residential and commercial properties is reduced to every other week beginning the week that is designated by TWC after Stage 2 conditions have been declared according to the following schedule and may be subject to additional time-of-day and durational restrictions.
- If there is no street address associated with the property, such as a parkway, or if there is more than one street address associated with a single contiguous property, the irrigation day is Monday.

Last Digit of Address	Watering Day
0, 2, or 4	Monday
1 or 3	Tuesday
6 or 8	Thursday
5, 7 or 9	Friday

- Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane, or other vehicle is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight. Such washing, when allowed, shall be done with a hand-held bucket or a hand-held hose equipped with a positive shutoff nozzle for quick rinses. Vehicle washing may be done at any time on the immediate premises of a commercial car wash or commercial service station. Further, such washing may be exempted from these regulations if the health, safety, and welfare of the public is contingent upon frequent vehicle cleansing, such as garbage trucks and vehicles used to transport food and perishables.
- Use of water to fill, refill, or add to any indoor or outdoor swimming pools, wading pools, or Jacuzzi-type pools is prohibited except on designated watering days between the hours of 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight.
- Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- Use of water from hydrants shall be limited to firefighting, related activities, or other activities necessary to maintain public health, safety, and welfare, except that use of water from designated fire hydrants for construction purposes may be allowed under special permit from the City of Blanco.
- Use of water for the irrigation of golf course greens, tees, and fairways is prohibited except on designated watering days between the hours 12:00 midnight and 10:00 a.m. and between 8 p.m. and 12:00 midnight. However, if the golf course utilizes a water source other than that provided by the City of Blanco, the facility shall not be subject to these regulations.

(Conversation on this revolved around stating that water could occur between 8pm through 10am the following day. After review, the rule is meant to allow for watering at two separate times each day as opposed to a continuous watering period over two days.)

Commented [TT1]: Agreed this covers the point

- All restaurants are prohibited from serving water to patrons except upon request of the patron.
- The following uses of water are defined as non-essential and are prohibited:
 - Wash down of any sidewalks, walkways, driveways, parking lots, tennis courts, or other hard-surfaced areas.
 - Use of water to wash down buildings or structures for purposes other than immediate fire protection.

- Use of water for dust control.
- Flushing gutters or permitting water to run or accumulate in any gutter or street; and
- Failure to repair a controllable leak(s) within a reasonable period after having been given notice directing the repair of such leak(s).

Stage 3 – SEVERE Water Shortage Conditions

Requirements for initiation

Customers shall adhere to the Stage 3 - SEVERE Water Shortage Restrictions when the city administrator or his/her designee determines one or a combination of such initiation criteria occurs.

OR:

Customers shall adhere to Stage 3 – SEVERE Water Shortage Restrictions when the Texas Water Company notifies the City of Blanco that Stage 3 Drought Response conditions have been met and all associated restrictions are to be implemented.

Stage 3 Drought Response Restrictions occur when one or a combination of such initiation criteria occurs.

- a) Water consumption has reached 80 percent of the maximum production capacity averaged over three consecutive days.
- b) Water consumption of 80 percent of the maximum production capacity and water storage levels in the system are unable to recover in one 24-hour period.
- c) There is an extended period (at least (12) weeks) of below normal precipitation.
- d) State Well 68-07-407 drops to three hundred and forty-five (345) feet below the land surface for a 10-day rolling average.
- e) US Drought Monitor declares Extreme Drought conditions for Comal County, Texas.
- f) Canyon Reservoir water surface elevation drops to a level of 885 ft. msl or lower.

Response Measures and Target Reductions

Reduction Goal: 30%

Restrictions: All the requirements from Stage 0 through Stage 2 are also in effect during Stage 3 with the following modifications and additions:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- All landscape watering for residential and commercial properties is reduced to every other week beginning the week that is designated by TWC after Stage 3 conditions have been declared according to the following schedule and may be subject to additional time-of-day and durational restrictions.
- If there is no street address associated with the property, such as a parkway, or if there is more than one street address associated with a single contiguous property, the irrigation day is Monday.

Last Digit of Address	Watering Day
0, 2, or 4	Monday
1 or 3	Tuesday
6 or 8	Thursday
5, 7 or 9	Friday

- Filling of swimming pools is prohibited; however, customers can top off their pools with water. Public/community swimming pools may be exempt from this prohibition to maintain safe levels of water quality for human contact.
- Car washing is only allowed at commercial car wash facilities that recycle water.
- Pressure washing is prohibited, but pressure washing may be allowed for health and safety purposes only. Pressure washing equipment must be fitted with a spray nozzle that does not use more than 3.5 gallons of water per minute and has a trigger shut-off.

Stage 4 –CRITICAL Water Shortage Conditions

Requirements for initiation

Customers shall adhere to the Stage 4 - CRITICAL Water Shortage Restrictions when the city administrator or his/her designee determines one or a combination of such initiation criteria occurs.

OR:

Customers shall adhere to Stage 4 –CRITICAL Water Shortage Restrictions when the Texas Water Company notifies the City of Blanco that Stage 4 Drought Response conditions have been met and all associated restrictions are to be implemented.

Stage 4 Drought Response Restrictions occur when one or a combination of such initiation criteria occurs.

- Water consumption has exceeded 85 percent or more of the maximum production capacity averaged over three consecutive days.
- Water consumption of 85 percent of the maximum production capacity and water storage levels in the system are unable to recover in one 24-hour period.
- There is an extended period (at least (16) consecutive weeks) of below normal precipitation.
- State Well 68-07-407 drops to three hundred and fifty-five (355) feet below the land surface for a 10-day rolling average.
- US Drought Monitor declares Exceptional Drought conditions for Blanco County, Texas.
- Canyon Reservoir water surface elevation drops to a level of 880 ft. msl or lower.
- The President, or his/her designee, determines that there are critical water shortage conditions.

Response Measures and Target Reductions

Reduction Goal: 40%

Restrictions: All requirements from year-round rules through Stage 3 are also in effect during Stage 4, with the following modifications and additions:

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- a) Irrigation of landscaped areas shall be limited to designated watering days between the hours of 6:00 a.m. and 10:00 a.m. and between 8:00 p.m. and 12:00 midnight and shall be by means of hand-held hoses, hand-held buckets, or drip irrigation only. The use of hose-end sprinklers or permanently installed automatic sprinkler systems are prohibited at all times.
- b) Use of water to wash any motor vehicle, motorbike, boat, trailer, airplane, or other vehicle not occurring on the premises of a commercial car wash and commercial service stations and not in the immediate interest of public health, safety, and welfare is prohibited. Further, such vehicle washing at commercial car washes and service stations shall occur only between the hours of 6:00 a.m. and 10:00 a.m. and between 6:00 p.m. and 10 p.m.
- c) The filling, refilling, or adding of water to swimming pools, wading pools, and Jacuzzi-type pools is prohibited.
- d) Operation of any ornamental fountain or pond for aesthetic or scenic purposes is prohibited except where necessary to support aquatic life or where such fountains or ponds are equipped with a recirculation system.
- e) No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought response stage or a higher-numbered stage shall be in effect.

Stage 5 – EMERGENCY Water Shortage Conditions

Requirements for initiation

Customers shall adhere to the Stage 5 EMERGENCY Water Shortage Restrictions when the city administrator or his/her designee determines one or a combination of such initiation criteria occurs.

OR:

Customers shall adhere to Stage 5 - EMERGENCY Water Shortage Restrictions when the Texas Water Company notifies the City of Blanco that Stage 5 EMERGENCY Water Shortage conditions have been met and all associated restrictions are to be implemented.

Stage 5 Drought Response Restrictions occur when one or a combination of such initiation criteria occurs.

- a) Canyon Reservoir water surface elevation drops to a level of 865 ft. msl or lower.
- b) Failure of a major component of the system or an event which reduces the minimum residual pressure in the system below 20 psi for a period of 24 hours or longer; or

- c) The water level in any of the water storage tanks cannot be adequately replenished for three consecutive days; or
- d) Emergency conditions declared by the GBRA or TWC that may impact City of Blanco customers; or
- e) System and/or system component failures such as major water line breaks, insufficient treatment plant conditions, or major pump failures, and related; or
- f) Any system failure occurs while in a Drought Stage; or
- g) Other unforeseen events which could cause imminent health or safety risks to the public such as contamination events.

Response Measures and Target Reductions

Reduction Goal: 50%

Restrictions: All requirements from year-round rules through Stage 4 are also in effect during Stage 5, plus any additional restrictions as deemed necessary by the City Administrator or his/her designee.

Under threat of penalty for violation, the following water use restrictions shall apply to all persons:

- All outside water use is prohibited, except for uses necessary to sustain livestock.
- Any additional restrictions or measures deemed necessary to protect public health and safety.

Termination from EMERGENCY Water Shortage Conditions may occur when: The City Administrator or his/her designee determines that the triggering criteria is resolved, is unlikely to occur again within 7 days, and no other triggering criteria are likely to occur.

Restrictions: Any combination of the restrictions stated in this plan may be put in place in order to manage emergency conditions in a way that prevents any harm to public health or safety. Restrictions will be determined by the potential impact of the condition on customers. The Vice President of Operations has authority to institute any additional restrictions not stated in this Plan if necessary to manage the impact of emergency conditions.

Section IX: Drought Response - Notification

The City Administrator, or his/her designee, shall monitor water supply and/or demand conditions on a daily basis and, in accordance with the triggering criteria set forth in Section VIII of this Plan, shall determine that a mild, moderate, severe, critical, emergency or water shortage condition exists and shall implement the following notification procedures:

Notification of the Public:

The City Administrator or his/ her designee shall notify the public by means of:

- publication in a newspaper of general circulation,
- direct mail to each customer,

- public service announcements,
- signs posted in public places
- take-home fliers at schools.
- City website posting
- Take-home fliers at schools
- Any other available electronic notification system directed to each user or customer.

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Additional Notification:

The City Administrator or his/ her designee shall notify directly, or cause to be notified directly, the following individuals and entities:

- Mayor / Chairman and members of the City Council / Utility Board
- Fire Chief(s)
- City and/or County Emergency Management Coordinator(s)
- County Judge & Commissioner(s)
- State Disaster District / Department of Public Safety
- Texas Department of Emergency Management (TDEM)
- TCEQ (required when mandatory restrictions are imposed)
- Major water users
- Critical water users, i.e. hospitals
- Parks / street superintendents & public facilities managers

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Section X: Enforcement

- (a) No person shall knowingly or intentionally allow the use of water from the City of Blanco for residential, commercial, industrial, agricultural, governmental, or any other purpose in a manner contrary to any provision of this Plan, or in an amount in excess of that permitted by the drought response stage in effect at the time pursuant to action taken by City Administrator, or his/her designee, in accordance with provisions of this Plan.
- (b) Any person who violates this Plan is guilty of a misdemeanor and, upon conviction shall be punished by a fine of not less than two hundred dollars (\$200.00) and not more than two thousand dollars (\$2,000.00). Each day that one or more of the provisions in this Plan is violated shall constitute a separate offense. If a person is convicted of three or more distinct violations of this Plan, the City Administrator shall, upon due notice to the customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, hereby established at \$ 60.00, and any other costs incurred by the City of Blanco in discontinuing service. In addition, suitable assurance must be given to the City Administrator that the same

action shall not be repeated while the Plan is in effect. Compliance with this plan may also be sought through injunctive relief in the district court.

- (c) Any person, including a person classified as a water customer of the City of Blanco, in apparent control of the property where a violation occurs or originates shall be presumed to be the violator, and proof that the violation occurred on the person's property shall constitute a rebuttable presumption that the person in apparent control of the property committed the violation, but any such person shall have the right to show that he/she did not commit the violation. Parents shall be presumed to be responsible for violations of their minor children and proof that a violation, committed by a child, occurred on property within the parents' control shall constitute a rebuttable presumption that the parent committed the violation, but any such parent may be excused if he/she proves that he/she had previously directed the child not to use the water as it was used in violation of this Plan and that the parent could not have reasonably known of the violation.
- (d) Any employee of the City of Blanco, police officer, or other City employee designated by the City Administrator, may issue a citation to a person he/she reasonably believes to be in violation of this Ordinance. The citation shall be prepared in duplicate and shall contain the name and address of the alleged violator, if known, the offense charged, and shall direct him/her to appear in the municipal court on the date shown on the citation for which the date shall not be less than 3 days nor more than 5 days from the date the citation was issued. The alleged violator shall be served a copy of the citation. Service of the citation shall be complete upon delivery of the citation to the alleged violator, to an agent or employee of a violator, or to a person over 14 years of age who is a member of the violator's immediate family or is a resident of the violator's residence. The alleged violator shall appear in municipal court to enter a plea of guilty or not guilty for the violation of this Plan. If the alleged violator fails to appear in municipal court, a warrant for his/her arrest may be issued. A summons to appear may be issued in lieu of an arrest warrant. These cases shall be expedited and given preferential setting in municipal court before all other cases.

Section XI: Variances

The City Administrator, or his/her designee, may, in writing, grant temporary variance for existing water uses otherwise prohibited under this Plan if it is determined that failure to grant such variance would cause an emergency condition adversely affecting the health, sanitation, or fire protection for the public or the person requesting such variance and if one or more of the following conditions are met:

- a) Compliance with this Plan cannot be technically accomplished during the duration of the water supply shortage or other condition for which the Plan is in effect.
- b) Alternative methods can be implemented which will achieve the same level of reduction in water use.

Persons requesting an exemption from the provisions of this Ordinance shall file a petition for variance with the City of Blanco within 5 days after the Plan or a particular drought response stage has been invoked. All petitions for variances shall be reviewed by the City Administrator, or his/her designee, and shall include the following:

- a) Name and address of the petitioner(s).
- b) Purpose of water use.
- c) Specific provision(s) of the Plan from which the petitioner is requesting relief.
- d) Detailed statement as to how the specific provision of the Plan adversely affects the petitioner or what damage or harm will occur to the petitioner or others if petitioner complies with this Ordinance.
- e) Description of the relief requested.
- f) Period of time for which the variance is sought.

- g) Alternative water use restrictions or other measures the petitioner is taking or proposes to take to meet the intent of this Plan and the compliance date.
- h) Other pertinent information.

OLD BUSINESS

ITEM #3

FIRST AMENDMENT TO
AGREEMENT FOR A MONITORED TRIAL PROGRAM FOR
RECLAIMED WATER SERVICE

This FIRST AMENDMENT TO AGREEMENT FOR A MONITORED TRIAL PROGRAM FOR RECLAIMED WATER SERVICE ("Agreement") is made as of the 30th day of September, 2024 (the "Effective Date") by and between the CITY OF BLANCO, a municipal corporation located in Blanco County, Texas (the "City") and RICKY DALE HARBISON and EVON HOBART HARBISON, JOINTLY AND SEVERALLY, AND AS CO-TRUSTEES OF THE HARBISON MANAGEMENT TRUST w/a DATED DECEMBER 18, 2020 (the "Harbisons" or "Customer"). City and Customer may sometimes be referred to herein individually as a "Party" and collectively as the "Parties."

RECITALS

- A. The Parties have previously entered into the original Agreement, effective September 30, 2022, which stated an original term of two years, concluding on September 30, 2024, and provided for a one-year Renewal Term to extend the agreement term to September 30, 2025, upon mutual agreement.
- B. The Parties now wish to acknowledge their mutual agreement to extend the term of the Agreement by the initial Renewal Term, to September 30, 2025, and further provide for an additional one-year Renewal Term, upon mutual agreement as stated herein.
- C. The Parties also wish to acknowledge and agree that the City may at its sole expense obtain a survey and appraisal of the access easement the City uses to access its wastewater facilities.
- D. The Parties' agreement to any of the terms contained herein shall not be construed as an interpretation, concession or admission of any terms, rights, or obligations in any agreement previously executed among the Parties, except for the rights of the Parties to extend the original Agreement.
- E. The Parties otherwise wish to reaffirm and extend all other terms and conditions of the Agreement, except solely to the extent amended and stated in this First Amendment, to include but not limited to the tolling agreement between the Parties.

NOW, THEREFORE, KNOW ALL BY THESE PRESENTS, that, for and in consideration of the mutual covenants, promises and agreements contained herein, the receipt and sufficiency of which is hereby agreed to and acknowledged, the City and the Harbisons do hereby covenant and agree as follows:

1. The Parties acknowledge and agree that they have extended the Term of the Agreement for a one-year period, effective October 1, 2024 to September 30, 2025 ("Initial Renewal Term").
2. The Parties also may by mutual agreement not less than ninety (90) days prior to the expiration of the Initial Renewal Term, extend the Term for an additional one-year Renewal Term until the earlier of: (i) the expiration of the additional Renewal Term; (ii) the time at which either or both Parties have terminated this Agreement pursuant to the terms herein; or (iii) the Parties have negotiated a new Agreement. The Initial Term and all Renewal Terms may be referred to herein collectively as the "Term."

3. In addition to the permissible uses of the easement described at Paragraph 9 of the Agreement, the City may, at its sole expense, access the easement to obtain a survey and appraisal of the access easement the City uses to access its wastewater facilities.

APPROVED FOR EXECUTION BY CITY COUNCIL on September __, 2024, but made effective September 30, 2024.

By: [Signature]
City Administrator, City of Blanco

DATE: 09/11/2024

ATTEST: CITY OF BLANCO

By: [Signature]
City Secretary, City of Blanco

APPROVED AS TO FORM AND LEGALITY:

By: [Signature]
City Attorney, City of Blanco

RICKY DALE HARBISON and EVON HOBART HARBISON, JOINTLY AND SEVERALLY,
AND AS CO-TRUSTEES OF THE HARBISON MANAGEMENT TRUST w/a DATED
DECEMBER 18, 2020

By: [Signature]
Ricky Dale Harbison, Individually and as Trustee

DATE: 9/5/2024

By: [Signature]
Evon Hobart Harbison, Individually and as Trustee

DATE: 9/5/2024

Irrigation Operations

Month	WWTP Effluent	Field Application	Harbison's Irrigation
	Total Flow MG	Total Flow MG	Total Flow MG
Jun-25	3.3	1.567	0.089
25-May	2.8	0.49	0
Apr-25	3.0	2.18	0
Mar-25	2.9	2.17	0.69
Feb-25	2.9	1.15	0
Jan-25	3.1	0.98	0
Dec-25	2.9	0.47	0
Nov-24	2.8	1.12	1.136
Oct-24	2.9	1.41	0
Sep-24	3.1	1.50	0.345
Aug-24	3.2	1.24	0.677
Jul-24	3.6	1.77	0.478

OLD BUSINESS

ITEM #4



City of Blanco

P.O. Box 750 Blanco, Texas 78606
Office 830-833-4525 Fax 830-833-4121

STAFF REPORT: 8/8/25

DESCRIPTION: Affirmation that City of Blanco favors a Hwy 281 relief route outside the City and ETJ of Blanco

ANALYSIS: On January 9, 2024 upon motion and second, Blanco City Council voted 3-2 to recommend to TXDOT that any Highway 281 relief route near the City of Blanco be routed outside the City of Blanco and it's ETJ. Additionally the City Council asked that no exits other than the north and south interconnections directly onto 281 be designed and that the relief route have no frontage roads. A letter was sent to Joe Muck at TXDOT the next day confirming this action.

On January 14, 2025 Jay Palmer had requested a re-affirmation of the January 9th motion and subsequent letter. The vote on affirmation appeared to be granted but the subsequent letter did not contain the same language of the first letter.

Mr. Palmer asked that the new Blanco City Council (on June 10th 2025) re-affirm the first letter and state that the City Council is in favor of a 281 relief route outside the City limits and ETJ. This action was tabled and the Council has met with a representative of Mr. Palmer's to tour his ranch. It should also be noted that Palmer is involved in developing La Domaine at Riviere Blanc which is a mixed use development. That subdivision plat has 63 homes and 9 acres of parkland but the overall development will include commercial area, vineyards, restaurant and a small event center. There are proposed routes from TXDOT that would limit and could disrupt the proposed project.

FISCAL IMPACT: N/A

RECOMMENDATION: Review both letters, discuss the language and re-affirm the original letter or provide new guidance to the City Administrator.

TIM TUGGEY LAW
2904 BARTON SKYWAY, No. 356
AUSTIN, TEXAS 78746
TNT@TIMTUGGEYLAW.COM
512-800-9925

January 15, 2024

VIA EMAIL

Joe Muck, P.E.
Area Engineer
Burnet Area Office
Texas Dept of Transportation
3029 SH 29
Burnet, TX 78611

Re: City of Blanco Relief Route Study; Notice of Directive by City Council

Dear Joe:

I am writing to advise you that last night, January 14, 2025, the City Council of the City of Blanco considered and discussed possible action on the City's resolution described in the attached communication to you dated January 10, 2024. After deliberation, the City Council directed me as City Attorney to advise you that the City Council took no further action on the existing resolution as described in this earlier communication, and it therefore remains in effect.

Please feel free to contact me or Warren Escovy with questions or concerns.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tim Tuggey', with a stylized flourish at the end.

Tim Tuggey
Tim Tuggey Law

Encl

cc: Tucker Ferguson, P.E.
Heather Ashley-Nguyen, P.E.
Warren Escovy, City Administrator



City of Blanco

P.O. Box 750 Blanco, Texas 78606
Office 830-833-4525 Fax 830-833-4121

1-10-24

Joe Muck, P.E. | Area Engineer
Burnet Area Office
3029 SH 29 Burnet, TX 78611

Good Afternoon Joe,

On behalf of the City of Blanco, I am transmitting and confirming the following official action of the governing body of the City of Blanco.

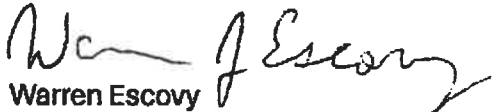
On January 9, 2024, upon motion and second, Blanco City Council voted 3-2 to recommend to TXDOT that any Highway 281 relief route near the City of Blanco be:

- 1) routed outside the City's limits and ETJ;
- 2) have no exits other than the north and south interconnections directly onto 281;
- 3) have no frontage roads.

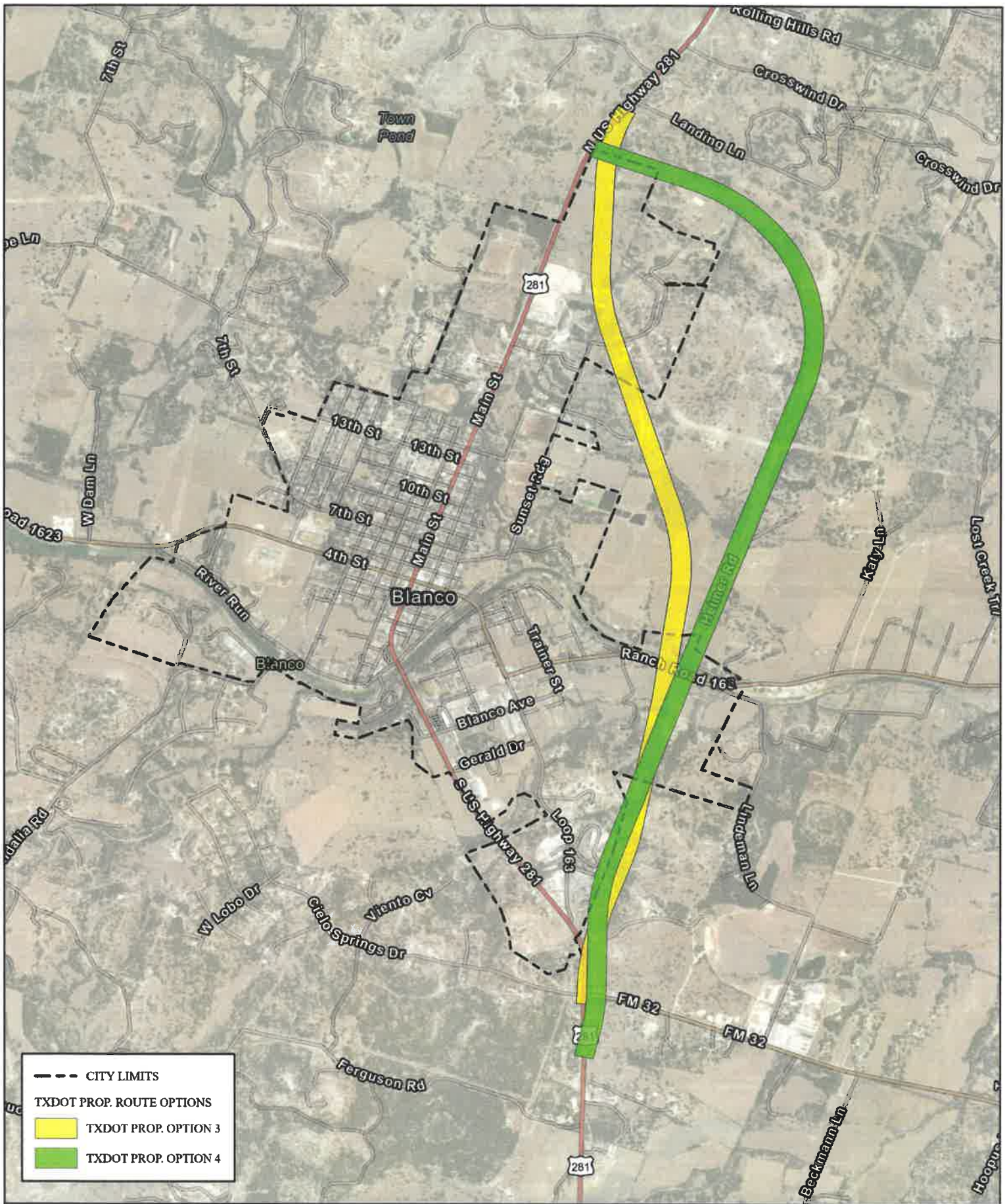
You may receive separate communications from individual members of the City Council, with their own elaboration upon the action described above. Those communications are representative solely of the individual views of those members of the City Council.

I appreciate your assistance and support of the City. Please let me know if you have any questions.

Respectfully,


Warren Escovy
City Administrator

Cc: Rep. Ellen Troxclair
Cc: Sen. Donna Campbell



TXDOT US 281 RELIEF ROUTE

CITY OF BLANCO



Disclaimer: This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries.

0 1,500 3,000 6,000 Feet



VICINITY MAP
NOT TO SCALE

ENGINEER/SURVEYOR NAME AND ADDRESS:
 Name: Dunaway Associates
 Address: 5707 Southwest Parkway, Building 2, Suite 250
 Austin, TX 78735 Phone: 512-306-8252

OWNER/DEVELOPER NAME AND ADDRESS:
 Name: Riviere Blanc Investments, LLC
 Address: 7700 W Highway 21, Suite 300, Austin, TX 78735
 Phone: 512-732-2932

SURVEY NOTES:

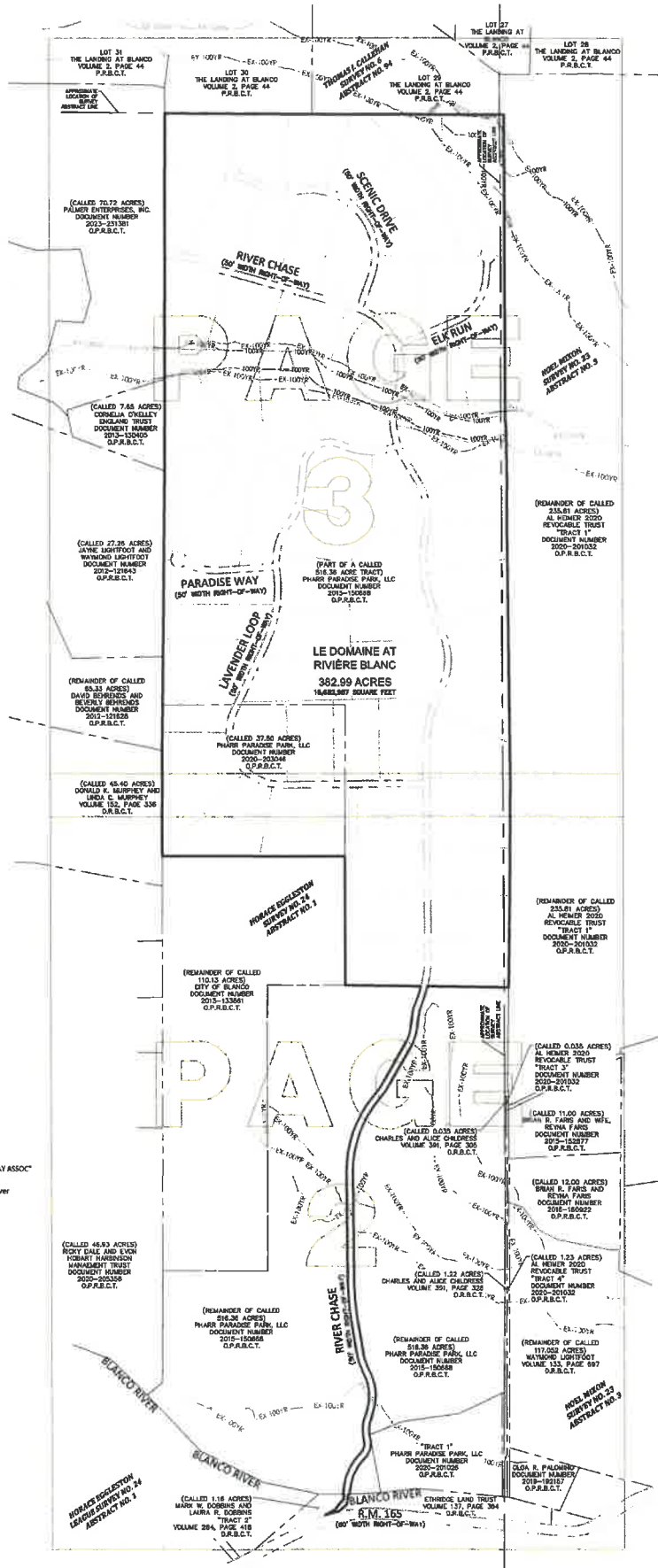
The basis of bearings for this survey is the Texas State Coordinate System, Central Zone, based upon GPS measurements. Distances and areas herein are grid values.

According to the graphical plotting of the Flood Insurance Rate Map for Blanco County, Texas and Incorporated Areas, Panel 110 of 250, Map Number 48091C0110C, Map Revised Date: February 6, 1991, the subject property is located in Zone X (no screen), defined as "Areas determined to be outside of the 0.2% annual chance floodplain", and in Zone A, defined as "Special Flood Hazard Areas (SFHAs) Subject to Inundation by the 1% Annual Chance Flood; No Base Flood Elevations determined." A flood study was performed by this firm to establish an existing 100-year floodplain limit as well as a proposed 100-year floodplain limit to be established post-construction and development of the subdivision. Existing and proposed 100-year floodplain limits are shown herein.

D.B.C.T. = Plat Records of Blanco County, Texas
 P.B.C.T. = Plat Records of Blanco County, Texas
 O.P.B.C.T. = Official Public Records of Blanco County, Texas

LEGEND

- Subdivision Boundary Line
- Right-of-Way Line
- Right-of-Way Center Line
- Easement Line
- Property Line
- Existing 100-year floodplain
- Proposed 100-year floodplain
- 50' R/W line with cap stamped "DUNAWAY ASSOC"
- (unless otherwise noted)
- Calculated point for corner with the Blanco River
- Found fence corner post



RIGHT-OF-WAY	LENGTH (LINER FEET)	LENGTH (MILES)
RIVER CHASE	11,368	2.153
LAVENDER LOOP	4,776	0.090
PARADISE WAY	759	0.144
ELK RUN	1,301	0.209
SCENIC DRIVE	1,648	0.350

FINAL PLAT
Le Domaine at Riviere Blanc
382.99 ACRES
 63 Single-Family Residential Lots totaling
 349.97 Acres
 2 Park Land Lots totaling 9.84 Acres
 Right-of-Way dedication totaling 23.18 Acres



5707 Southwest Pkwy • Bldg. 2 • Suite 250 • Austin, Texas 78735
 Tel: 512-306-8252
 (TXENG FIRM F-1114) (TXSURV FIRM 10098100)